

## **TOWNSHIP OF IMLAY**

682 North Fairgrounds Road  
Imlay City, Michigan 48444  
Phone 810 724-8835

### **BUILDING PERMIT REQUIREMENTS**

The following documents are needed at the time a building permit application is submitted:

**1. SEWAGE DISPOSAL PERMIT AND WELL PERMIT**

(Requires a Perc. Test)

Issued by: Lapeer County Health Department  
1800 Imlay City Rd  
Lapeer, Michigan 48446  
810 667-0391

**2. DRIVEWAY PERMIT**

Issued by: Lapeer County Road Commission  
820 Davis Lake Rd  
Lapeer, Michigan 48446  
810 664-6272

**THE TWO ABOVE ITEMS ARE NEEDED FOR NEW CONSTRUCTION ON PROPERTY WHERE THEY DO NOT EXIST.**

**3. RECORDED COPY OF LAND SURVEY AND LEGAL DESCRIPTION OF PROPERTY.**

**4. TAX ROLL NUMBER ASSIGNED TO PROPERTY**

**5. A RECORDED COPY SHOWING PROOF OF OWNERSHIP OF PROPERTY (Deed, Land Contract, etc.)**

**6. TWO SETS OF BLUEPRINTS**

**Must show:**

- a. Front, rear, and both side elevations.**
- b. Floor plans for all floors including basement.**
- c. Cross-section through building showing foundation, floors, wall, and roof detail.**

**7. COMPLETED BUILDING PERMIT APPLICATION**

**Must include a good drawing which should show the following; (If new address is needed, drawing required with that application will cover this also.)**

- a. Property dimensions and location**
- b. Proposed building with dimensions from property lines stated.**
- c. Existing buildings and there location on property.**

**8. APPLICATION FOR ADDRESSING – Only if new address is needed**