

**Imlay Township**  
**Building Department**  
682 North Fairgrounds Road  
Imlay City, Michigan 48444  
Phone 810 724-8835

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**REQUIRED INSPECTIONS**

**NOTE: The builder's copy of approved plans must be on the job site during inspections to ensure that construction is following the approved plans and code.**

The following inspections are required when building a new house or an addition to a house. If other inspections are required, builder will be notified.

**1. Footings:**

- A. Trench – After trench is dug and cleaned and **before** pour.
- B. Formed – After forms are set and **before** pour.

**2. Backfill:**

After walls are tarred, tile and stone are in place.  
(2" of stone below, minimum of 6" over tile).

**Inside weeping tile must be inspected by the Plumbing Inspector, before floor is poured.** Failed to have this inspection can result in floor having to be removed so inspection can be performed.

**3. Basement Floor:**

When moisture barrier is in place and before floor is poured.

**4. Rough Building:**

When rough construction is complete, but only after rough plumbing, mechanical and electrical inspections have been made and approved.

**5. Outside Wall Covering:**

- A. Brick – When Brick Flashing is in place and brick is starting to be laid.
- B. Siding – Before siding is installed. (This may be part of rough building).

**6. Insulation:**

After insulation has been installed and before covering walls or ceiling. A certificate from the Insulation Contractor also needs to be submitted stating the R-values of the insulation installed.

**7. Final:**

After final plumbing, mechanical and electrical inspections have been made and approved.

**Occupancy permits will be issued only after all final inspections have been made and approved.**

**Building is not to be occupied until Certificate of Occupancy has been issued.** Temporary Occupancy permits may be available but are not encouraged. Contact Building Inspector for details.

For inspections call:

Building Inspector: Mel McNutt 586-337-0558

Electrical: John Van Camp 810 724-0679

Building & Electrical Permits: Imlay Township Office, Monday, Wednesday, Friday 9:00 a.m. – 1:00 p.m.

Plumbing & Mechanical: Construction Code 810 667-0420

**All building inspections will be done Monday - Thursday**