IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
August 19, 2026

ATTENDANCE

Roll Call – Recording Secretary Caudillo called roll. A quorum was present.
Members Present: Supervisor Farkas, Clerk Jepsen, Treasurer Priehs, Trustee Guerin and Trustee Stoldt.
Members Absent: None.
Others Present: Recording Secretary Caudillo and members of the public.

CALL MEETING TO ORDER

Supervisor Farkas called the meeting to order at 7:30 pm with the Pledge of Allegiance and Carla said a prayer.

APPROVAL OF AGENDA

Treasurer Priehs made a motion to approve the agenda with an amendment of the date for the minutes; seconded by Trustee Stoldt. **Motion Carried.**

APPROVAL OF MINUTES

Treasurer Priehs made a motion to approve the June 17, 2026 Regular Meeting minutes; seconded by Supervisor Farkas. **Motion Carried.**

CITIZEN'S COMMENTS

Citizens' comments were heard from Maureen Salayko.

ACTION ITEMS

A. Adopt Zoning Ordinance – Clerk Jepsen made a motion to repeal and replace the previous Imlay Township Ordinance with the Imlay Township Zoning Ordinance as provided to be known as Ordinance 2026-200; seconded by Treasurer Priehs. **Motion Carried.**

B. Site Plan for Robert Sherwood (Graham Rd.) – Trustee Guerin made a motion to approve Phase One and Phase Two of the site plan for Robert Sherwood on Graham Road; seconded by Treasurer Priehs. **Motion Carried.**

C. Carla's Resignation – Supervisor Farkas read Carla's resignation letter. Supervisor Farkas made a motion to accept the resignation; seconded by Trustee Guerin. **Motion Carried.**

D. Retainer Request – Trustee Stoldt made a motion to allow Carla to be put on retainer for $500.00 a month for twelve months to start on September 1, 2026; seconded by Trustee Guerin. **Motion Carried.**

E. Clerk Nomination – Supervisor Farkas made a motion to nominate Vicki Sefcovic as Township Clerk to fill the current term starting September 1, 2026 until 2028 election; seconded by Treasurer Priehs. **Motion Carried.**

APPROVED

F. Deputy Clerk Nomination – Supervisor Farkas made a motion to nominate Allysa Caudillo as Deputy Clerk to start September 1, 2026; seconded by Clerk Jepsen. **Motion Carried.**

G. Bank Maintenance – Treasurer Priehs made a motion to have the bank accounts maintenanced to add Allysa Caudillo and remove Carla Jepsen; seconded by Supervisor Farkas. **Motion Carried.**

OPERATIONAL MONITORING

1. Treasurer's Report – Discussion was held over June and July reports. Trustee Stoldt made a motion to approve the Treasurer's reports for June and July; seconded by Clerk Jepsen. **Motion Carried.**
2. Planning Commission Report – The event center on M-21 is set to open in September.
3. Supervisor's Report – The Graham Road project is underway.
4. Assessor's Report – Assessor's report for June and July was provided.

BILLS TO BE PAID/CLERK'S REPORT

Discussion was held on June and July reports.
Treasurer Priehs made a motion to approve the Clerk's Reports for June and July, seconded by Trustee Guerin. **Motion carried.**

Clerk's Report

June, 2026

Checks Pre-Approved and Written (Included as expenses in the budget)	
	Total for Month
General Fund	$34,088.75
General Fund Payroll	$13,845.35
checks # 16093-16149, 1 eftps	
General Fund Fire Protection	$37,500.00
check # 1069	
Cemetery Fund	$9,563.83
check # 4990-4993	
Permit Fund	$4,647.00
check # 1824-1828, 0 eftps	

APPROVED

OEFMP	$319.50
Check # 200-201	
Water Fund	$644.48
check # 211178-211180	
TOTAL PAID (all funds)	**$100,608.91**

Clerk's Report

July, 2026

Checks Pre-Approved and Written (Included as expenses in the budget)	
	Total for Month
General Fund	$27,770.63
General Fund Payroll	$16,715.43
checks # 16150-16194, 2 eftps	
General Fund Fire Protection	$0.00
check #	
Cemetery Fund	$7,755.55
check # 4994-5000	
Permit Fund	$7,405.50
check # 1829-1832, 0 eftps	
OEFMP	$124.95
Check # 202	
Water Fund	$643.48
check # 211181-211183	
TOTAL PAID (all funds)	**$60,415.54**

APPROVED

ADJOURNMENT
Trustee Guerin made a motion to adjourn. **Motion Carried.** The meeting was adjourned at 7:55pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Rick Farkas, Imlay Township Supervisor

Allysa Caudillo, Recording Secretary

APPROVED