

IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
September 17, 2025

ATTENDANCE

Roll Call – Recording Secretary Caudillo called roll. A quorum was present.

Members Present: Supervisor Farkas, Clerk Jepsen, Trustee Guerin.

Members Absent: Treasurer Priehs and Trustee Stoldt.

Others Present: Recording Secretary Caudillo and members of the public.

CALL MEETING TO ORDER

Supervisor Farkas called the meeting to order at 7:30 pm with the Pledge of Allegiance and a prayer.

APPROVAL OF AGENDA

Clerk Jepsen made a motion to approve the agenda; seconded by Trustee Guerin. **Motion Carried**

APPROVAL OF MINUTES

Clerk Jepsen made a motion to approve the August 20, 2025 Regular Meeting minutes with amendment for correction to Clerk's Report date; seconded by Supervisor Farkas. **Motion Carried.**

CITIZEN'S COMMENTS

Citizens' comments were heard.

ACTION ITEMS

- A.) **Lot Buy Back (Jager)**– Bob Jager would like to sell back cemetery lot 450 space 5 and the alley space. Clerk Jepsen made a motion to buy back both spaces for \$700.00; seconded by Supervisor Farkas. **Motion Carried.**
- B.) **Insurance Renewal** – Trustee Guerin made a motion to approve renewal of insurance for \$14,432.50; seconded by Clerk Jepsen. **Motion Carried.**
- C.) **Office Safe** – A safe for the Treasurer's office is needed as many people are paying in cash. Clerk Jepsen made a proposal to allow \$250 for the purchase of a new safe and possible installation; seconded by Trustee Guerin. **Motion Carried.**

OPERATIONAL MONITORING

- 1. **Treasurer's Report** – None.
- 2. **Planning Commission Report** – The ordinance update is nearing finish. Tentatively scheduled to be done by March 2026. Progress is being made on the M53 gas station.
- 3. **Attorney's Report** – None.
- 4. **Supervisor's Report** – None.
- 5. **Assessor's Report** – Township assessor Kaili Ropp provided a report on her monthly duties.

BILLS TO BE PAID/CLERK'S REPORT

Trustee Guerin made a motion to approve the Clerk's Report, seconded by Supervisor Farkas. **Motion carried.**

Clerk's Report

August, 2025

Checks Pre-Approved and Written (Included as expenses in the budget)	
	Total for Month
General Fund	\$23,600.58
General Fund Payroll	\$12,527.30
checks # 15690-15730, 1 eftps	
General Fund Fire Protection	\$0.00
check #	
General Fund ARPA	\$0.00
check #	
Cemetery Fund	\$9,520.08
check # 4952-4954	
Permit Fund	\$2,719.70
check # 1792-1797	
OEFMP	\$263.50
Check # 185	
Perpetual Care	\$0.00
Water Fund	\$645.72
check # 211147-211149	
TOTAL PAID (all funds)	\$49,276.88

ADJOURNMENT

Supervisor Farkas made a motion to adjourn; seconded by Trustee Guerin. The meeting was adjourned at 7:46pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Rick Farkas, Imlay Township Supervisor

Allysa Caudillo, Recording Secretary