

IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
July 16, 2025

ATTENDANCE

Roll Call – Recording Secretary Caudillo called roll. A quorum was present.

Members Present: Clerk Jepsen, Treasurer Priehs, Trustee Guerin, and Trustee Stoldt.

Members Absent: Supervisor Farkas.

Others Present: Recording Secretary Caudillo and members of the public.

CALL MEETING TO ORDER

Clerk Jepsen called the meeting to order at 7:30 pm with the Pledge of Allegiance and a prayer.

Treasurer Priehs made a motion to appoint Clerk Jepsen as chairperson for the meeting; seconded by Trustee Guerin. **Motion Carried.**

APPROVAL OF AGENDA

Treasurer Priehs made a motion to approve the agenda with amendment to appoint a chairperson; seconded by Trustee Guerin. **Motion Carried**

APPROVAL OF MINUTES

Treasurer Priehs made a motion to approve the June 18, 2025, Regular Meeting minutes as presented; seconded by Trustee Guerin. **Motion Carried.**

CITIZEN'S COMMENTS

Citizens' comments were heard. Lisa Coleman, at 2745 Graham Rd, came in with concerns and expressed that she has been in contact with an attorney.

ACTION ITEMS

A.) Cemetery Headstone Repair– Discussion was held on creating a budget line item for headstone repair in the cemetery budget for the 2025-2026 year. Trustee Guerin made a motion to create a \$3,000.00 line item for headstone repair in the cemetery budget for the 2025-2026 year; seconded by Treasurer Priehs. **Motion Carried.**

OPERATIONAL MONITORING

1. Treasurer's Report- Closed Michigan Class ARPA account as well Huntington Money Market account and moved to General Fund at Tri-County Bank. Trustee Stoldt made a motion to accept the Treasurer Report; seconded by Trustee Guerin. **Motion Carried.**

2. Planning Commission Report- Treasurer Priehs reported that the ZBA approved the pole barn project on Brookhaven Dr. They also approved the gas station project contingent upon various other entities' approval. The Planning Commission reviewed the ZBA decision as well as continued work on the ordinance updates.

3. Supervisor Report - None.

4. Attorney's Report - None.

BILLS TO BE PAID/CLERK'S REPORT

The Township is starting to receive invoices from the Road Commission. Trustee Stoldt made a motion to approve the Clerk's Report, seconded by Treasurer Priehs. **Motion carried.**

Clerk's Report

June, 2025

Checks Pre-Approved and Written (Included as expenses in the budget)	
	Total for Month
General Fund	\$29,699.56
General Fund Payroll	\$14,988.81
checks # 15580-15625, 1 eftps	
General Fund Fire Protection	\$0.00
check #	
General Fund ARPA	\$0.00
check #	
Cemetery Fund	\$7,782.46
check # 4943-4947	
Permit Fund	\$4,990.10
Permit Fund Payroll	\$0.00
check # 1778-1783	
OEFMP	\$2,447.56
Check # 182-184	
Perpetual Care	\$0.00
Water Fund	\$1,043.05
check # 211141-211143	
TOTAL PAID (all funds)	\$60,951.54

ADJOURNMENT

Trustee Guerin made a motion to adjourn. The meeting was adjourned at 8:00pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Rick Farkas, Imlay Township Supervisor

Allysa Caudillo, Recording Secretary

DRAFT