

IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
May 21, 2025

ATTENDANCE

Roll Call – Recording Secretary Caudillo called roll. A quorum was present.

Members Present: Supervisor Farkas, Clerk Jepsen, Trustee Stoldt and Trustee Guerin.

Members Absent: Treasurer Priehs

Others Present: Recording Secretary Caudillo and members of the public.

CALL MEETING TO ORDER

Supervisor Farkas called the meeting to order at 7:30 pm with the Pledge of Allegiance and a prayer.

APPROVAL OF AGENDA

Trustee Guerin made a motion to approve the agenda as presented; seconded by Trustee Stoldt. **Motion Carried**

APPROVAL OF MINUTES

Trustee Guerin made a motion to approve the April 16, 2025, Regular Meeting minutes as presented; seconded by Supervisor Farkas. **Motion Carried.** Trustee Guerin made a motion to approve the May 7, 2025, Work Session minutes as presented; seconded by Trustee Stoldt. **Motion Carried.**

CITIZEN'S COMMENTS

Citizens' comments were heard.

ACTION ITEMS

- A.) **Master Plan**– Planner Habben discussed the progress of the Master Plan. There will be a public hearing held in July, more details to come. Some public concerns were addressed.
- B.) **Lopez Site Plan Recommendation**– Trustee Stoldt made a motion to accept the Planning Commission's recommendation "Commissioner Schoenherr made a motion to recommend to the Township Board for approval of 200 Graham Road Site Plan as it meets all standards in section 801; contingent upon water and sewer acknowledging waiver of landscape screening 5.7 & 5.6."; seconded by Trustee Guerin. **Motion Carried.**
- C.) **Assessor Resignation**– Trustee Guerin made a motion to accept Jake Karl's letter of resignation effective June 25; seconded by Trustee Stoldt. **Motion Carried.**
- D.) **Park Mulch Quote**– The Township Park is in need of new playground quality mulch, the cost will be \$2,400.00 (quoted by Yard Services, Inc) for four to six inches. Trustee Stoldt made a motion to approve payment for the mulch; seconded by Trustee Guerin. **Motion Carried.**

OPERATIONAL MONITORING

- 1. **Treasurer's Report**- None.
- 2. **Planning Commission Report**- Work is being done on updating zoning ordinances. Discussion was held over consideration of allowing the Planning Commission to be the deciding body of site plan applications. The Township board unanimously agreed to keep the

approval of site plans the way it is currently; with Planning Commission recommendation and Township Board approval.

3. Attorney's Report- The Schutte case has been closed in favor of the Township.

4. Supervisor Report- ZBA appointments: Trustee Guerin made a motion to reappoint Steve Hoeksema and Keith Goodreau for three year terms to expire in 2028; seconded by Clerk Jepsen. **Motion Carried.**

The Township assessor has resigned and there will be interviews held. Candidate information will come to the Township Board following interviews.

BILLS TO BE PAID/CLERK'S REPORT

Clerk Jepsen made a motion to pay the Michigan Township Association dues of \$2,980.45 for the 2025 year; seconded by Trustee Guerin. **Motion Carried.**

Rule Road culvert work should be completed by the end of June.

Clerk Jepsen made a proposal to add a budget line of \$2,500.00 but no more than \$500.00 per case to the Cemetery Budget for headstone repairs to cover part of stone repair costs; and would like to establish a policy for these incidents to be handled by the Clerk.

The new tabulator is paid for and has arrived.

Trustee Guerin made a motion to approve paying the normal bills; seconded by Trustee Stoldt. **Motion Carried.**

Clerk's Report

April, 2025

Checks Pre-Approved and Written (Included as expenses in the budget)	
	Total for Month
General Fund	\$26,465.91
General Fund Payroll	\$17,785.51
checks # 15487-15540, 2 efts	
General Fund Fire Protection	\$32,097.50
check # 1059	
General Fund ARPA	\$0.00
check #	
Cemetery Fund	\$2,096.44
check # 4937-4939	

Permit Fund	\$1,138.36
	\$0.00
check # 1773-1774, 1 efts	
OEFP	\$2,277.06
Check # 179-180	
Perpetual Care	\$0.00
Water Fund	\$1,342.02
check # 211135-211137	
TOTAL PAID (all funds)	\$83,202.80

ADJOURNMENT

The meeting was adjourned at 8:20 pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Rick Farkas, Imlay Township Supervisor

Allysa Caudillo, Recording Secretary