

**+IMLAY TOWNSHIP BOARD**  
**REGULAR MEETING MINUTES**  
**April 16, 2025**

**ATTENDANCE**

**Roll Call** – Recording Secretary Caudillo called roll. A quorum was present.

**Members Present:** Supervisor Farkas, Clerk Jepsen, Treasurer Priehs and Trustee Guerin.

**Members Absent:** Trustee Stoldt

**Others Present:** Recording Secretary Caudillo and members of the public.

**CALL MEETING TO ORDER**

Supervisor Farkas called the meeting to order at 7:30 pm with the Pledge of Allegiance and a prayer.

**APPROVAL OF AGENDA**

Treasurer Priehs made a motion to approve the agenda with amendments; seconded by Trustee Guerin. **Motion Carried**

**APPROVAL OF MINUTES**

Treasurer Priehs made a motion to approve the April 2, 2025 Regular Meeting minutes as presented seconded by Supervisor Farkas. **Motion Carried.** Treasurer Priehs made a motion to approve the April 9, 2025 Work Session minutes as presented; seconded by Supervisor Farkas. **Motion Carried.**

**CITIZEN'S COMMENTS**

Citizens' comments were heard.

**ACTION ITEMS**

- A.) Lot Buy Back**– Clerk Jepsen made a motion to purchase two spaces in the Side Hill Addition of the cemetery (lot 115, spaces 4 and 5) from the Frantz family (Becky Quimbly, representative) for a total of \$700.00, seconded by Treasurer Priehs. **Motion Carried.**
- B.) Budget Amendments**– Clerk Jepsen made a motion to create and approve a line item for payroll in general fund income in the amount of \$20,000.00 as well as a line item in the permit fund for payroll reimbursement in the amount of \$20,000.00, seconded by Trustee Guerin. **Motion Carried.**
- C.) Master Plan Update Publication**– Treasurer Priehs made a motion to approve notifying the release of the proposed master plan to the newspaper and website, seconded by Supervisor Farkas. **Motion Carried.**
- D.) Outdoor Gathering Application**– Trustee Guerin made a motion to approve the application for outdoor gathering submitted by Gateway Assembly, seconded by Treasurer Priehs. **Motion Carried.**

**OPERATIONAL MONITORING**

- 1. Treasurer's Report**- Clerk Jepsen made a motion to approve Treasurer's Report as presented, seconded by Trustee Guerin. **Motion carried.**
- 2. Planning Commission Report**- Planning Commission did not meet. Subcommittee for zoning ordinance is moving forward.

**3. Attorney's Report-** 600 Fairgrounds Road property has been cleaning up, the case will be dismissed.

**4. Supervisor Report-** Pickleball is open for the season. Cemetery water will be turned on in the next couple of weeks, followed by the splash pad.

**BILLS TO BE PAID/CLERK'S REPORT**

Treasurer Priehs made a motion to approve the Clerk's Report, seconded by Trustee Guerin.

**Motion carried.**

## Clerk's Report

March, 2025

<b>Checks Pre-Approved and Written</b> (Included as expenses in the budget)	
	<b>Total for Month</b>
<b>General Fund</b>	\$16,196.18
General Fund Payroll	\$13,902.09
checks # 15444-15486, 1 efts	
<b>General Fund Fire Protection</b>	\$21,350.00
check # 1058	
<b>General Fund ARPA</b>	\$0.00
check #	
<b>Cemetery Fund</b>	\$4,325.85
check # 4931-4936	
<b>Permit Fund</b>	\$1,000.00
Permit Fund Payroll	\$270.00
check # 1770-1773	
<b>OEFMP</b>	\$3,508.45
Check # 177-178	

<b>Perpetual Care</b>	\$0.00
<b>Water Fund</b>	\$663.93
check # 211132-211134	
<b>TOTAL PAID (all funds)</b>	<b>\$61,216.50</b>

### **ADJOURNMENT**

Treasurer Priehs made a motion to adjourn the meeting. The meeting was adjourned at 8 pm.

### **RESPECTFULLY SUBMITTED**

Carla Jepsen, Imlay Township Clerk

Rick Farkas, Imlay Township Supervisor

Allysa Caudillo, Recording Secretary