

IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
November 19, 2025

ATTENDANCE

Roll Call – Recording Secretary Caudillo called roll. A quorum was present.

Members Present: Supervisor Farkas, Clerk Jepsen, Treasurer Priehs, Trustee Guerin, and Trustee Stoldt.

Members Absent: None.

Others Present: Recording Secretary Caudillo and members of the public.

CALL MEETING TO ORDER

Supervisor Farkas called the meeting to order at 7:30 pm with the Pledge of Allegiance and Clerk Jepsen said a prayer.

APPROVAL OF AGENDA

Treasurer Priehs made a motion to approve the agenda; seconded by Trustee Stoldt.

Motion Carried.

APPROVAL OF MINUTES

Treasurer Priehs made a motion to approve the October 15, 2025 Regular Meeting minutes; seconded by Trustee Guerin. **Motion Carried.** Treasurer Priehs made a motion to approve the November 5, 2025 Work Session minutes; seconded by Trustee Guerin.

Motion Carried.

CITIZEN'S COMMENTS

Citizens' comments were heard.

ACTION ITEMS

- A.) Budget Amendments** – Clerk Jepsen made a motion to increase the budget line for the Assessing Department by \$7,000.00 to a total of \$33,000.00, the money to be taken from fund balance. Seconded by Treasurer Priehs. **Motion Carried.** Clerk Jepsen made a motion to increase the budget for Township Hall Department by \$8,500.00 to a total of \$57,000.00, the money to be taken from fund balance. Seconded by Trustee Stoldt. **Motion Carried.** Clerk Jepsen made a motion to increase the budget line for Fire Department by \$75,000.00 to a total of \$235,000.00, the money to be taken from fund balance. Seconded by Trustee Stoldt. **Motion Carried.**

OPERATIONAL MONITORING

- 1. Treasurer's Report** – Clerk Jepsen made a motion to accept the Treasurer's Report as presented; seconded by Trustee Guerin. **Motion Carried.**
- 2. Planning Commission Report** – Next meeting is scheduled for January 2026.
- 3. Attorney's Report** – Schutte case is being appealed.
- 4. Supervisor's Report** – Still waiting on the locks to come in for work to begin.
- 5. Assessor's Report** – Assessor Kaili Ropp provided a report on her monthly duties.

BILLS TO BE PAID/CLERK'S REPORT

Trustee Stoldt made a motion to approve the Clerk's Report, seconded by Trustee Guerin. **Motion carried.**

Clerk's Report

October, 2025

Checks Pre-Approved and Written (Included as expenses in the budget)	
	Total for Month
General Fund	\$109,888.80
General Fund Payroll	\$14,343.
checks # 15774-15819, 2 efts	
General Fund Fire Protection	\$45,247.50
check # 1061-1062	
General Fund ARPA	\$0.00
check #	
Cemetery Fund	\$9,693.26
check # 4959-4961	
Permit Fund	\$1,642.50
check # 1803-1806, 0 efts	
OEFP	\$4,882.55
Check # 190-191	
Perpetual Care	\$0.00
Water Fund	\$1,245.33
check # 211153-211156	
TOTAL PAID (all funds)	\$187,912.26

ADJOURNMENT

Supervisor Farkas made a motion to adjourn. The meeting was adjourned at 7:45pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Rick Farkas, Imlay Township Supervisor

Allysa Caudillo, Recording Secretary