

**IMLAY TOWNSHIP BOARD**  
**REGULAR MEETING MINUTES**  
**October 15, 2025**

**ATTENDANCE**

**Roll Call** – Recording Secretary Caudillo called roll. A quorum was present.

**Members Present:** Supervisor Farkas, Clerk Jepsen, Treasurer Priehs, Trustee Guerin, and Trustee Stoldt.

**Members Absent:** None

**Others Present:** Recording Secretary Caudillo and members of the public.

**CALL MEETING TO ORDER**

Supervisor Farkas called the meeting to order at 7:30 pm with the Pledge of Allegiance and a prayer.

**APPROVAL OF AGENDA**

Treasurer Priehs made a motion to approve the agenda with additional action items; seconded by Trustee Stoldt. **Motion Carried**

**APPROVAL OF MINUTES**

Trustee Guerin made a motion to approve the September 17, 2025 Regular Meeting minutes; seconded by Supervisor Farkas. **Motion Carried.** Treasurer Priehs made a motion to approve the October 1, 2025 Work Session minutes; seconded by Trustee Guerin. **Motion Carried.**

**CITIZEN'S COMMENTS**

Citizens' comments were heard.

**ACTION ITEMS**

**A.) Snow Plowing Quote**– Yard Services Inc. has no change to the contract from last year. Price per snow push for 1-3 inches is \$65.00 for the parking lot and \$25.00 for sidewalks; 4 or more inches is \$80.00 for the parking lot and \$30.00 for sidewalks. Trustee Stoldt made a motion to approve the contract; seconded by Trustee Guerin. **Motion Carried.**

**B.) Pickle Ball Court Netting**– Supervisor Farkas got a quote for wind netting for the pickleball courts. Adding netting to the north side and replacing the west side netting totals approximately \$1,400.00. Treasurer Priehs made a motion to approve the new netting with cost not to exceed \$1,500.00; seconded by Trustee Guerin. **Motion Carried.**

**C.) Chairs**– New chairs are needed for the meeting room. The cost per chair is approximately \$54.00. Trustee Stoldt made a motion to purchase new chairs not exceeding \$2,500.00; seconded by Treasurer Priehs. **Motion Carried.**

**D.) FOIA Fees** – Clerk Jepsen made a motion to raise the fees for Freedom of Information to \$20.00 per hour, billed by the quarter hour and to raise the cost per copy to \$0.25 per page; seconded by Trustee Guerin. **Motion Carried.**

**E.) Locks** – Trustee Stoldt made a motion to accept the quote from Pelky's Handyman Service in the amount of \$2,950.00 for the replacement/rekeying of door keys in the Township Hall and the installation of a keypad at the Mausoleum; seconded by Treasurer Priehs. **Motion Carried.**

**F.) Engineering Contract Wade Trim** – Trustee Stoldt made a motion to approve signing

the contract with Wade Trim for engineering services; seconded by Treasurer Priehs.

**Motion Carried.**

**G.) KCI for Assessing** – Treasurer Priehs made a motion to accept the quote from KCI for the printing of the assessment notices at a cost not to exceed \$1,500.00; seconded by Trustee Guerin. **Motion Carried.**

**H.) Contribution to Fire** – Fire runs so far this year have cost \$114,842.50; as of July 20, 2025 we have been over on runs. Trustee Guerin made a motion to increase the 2025-2026 line-item Contribution to Fire from 0 to \$75,000.00; seconded by Trustee Stoldt. **Motion Carried.**

### **OPERATIONAL MONITORING**

**1. Treasurer's Report** – Interest rates are going down. Tax collection is just about wrapped up, less than 10% have not paid. Clerk Jepsen made a motion to accept the Treasurer's Report as presented; seconded by Trustee Guerin. **Motion Carried.**

**2. Planning Commission Report** – Planning Commission is now moving through the zoning ordinance line by line. There may be a zoning change request coming to the Board for the gas station on M-53.

**3. Attorney's Report** – None.

**4. Supervisor's Report** – Research is being done on a cost recovery company, may need to update the ordinance for cost recovery.

**5. Assessor's Report** – Township assessor Kaili Ropp provided a report on her monthly duties.

### **BILLS TO BE PAID/CLERK'S REPORT**

Trustee Stoldt made a motion to approve the Clerk's Report, seconded by Trustee Guerin. **Motion carried.**

## **Clerk's Report**

**August, 2025**

<b>Checks Pre-Approved and Written</b> (Included as expenses in the budget)	
	<b>Total for Month</b>
<b>General Fund</b>	\$108,039.72
General Fund Payroll	\$12,894.56
checks # 15733-15773, 1 eftsps	
<b>General Fund Fire Protection</b>	\$0.00
check #	
<b>General Fund ARPA</b>	\$0.00

check #	
<b>Cemetery Fund</b>	\$6,442.48
check # 4955-4958	
<b>Permit Fund</b>	\$1,879.00
check # 1798-1802	
<b>OEFMP</b>	\$4,942.88
Check # 188-189	
<b>Perpetual Care</b>	\$0.00
<b>Water Fund</b>	\$678.10
check # 211150-211152	
<b>TOTAL PAID (all funds)</b>	<b>\$134,876.74</b>

### **ADJOURNMENT**

Supervisor Farkas made a motion to adjourn. The meeting was adjourned at 8:02pm.

### **RESPECTFULLY SUBMITTED**

Carla Jepsen, Imlay Township Clerk

Rick Farkas, Imlay Township Supervisor

Allysa Caudillo, Recording Secretary