

**IMLAY TOWNSHIP BOARD  
REGULAR MEETING MINUTES  
February 21, 2024**

**ATTENDANCE**

**Roll Call** – Recording Secretary Stephens called roll. A quorum of the Imlay Township Board was present.

**Members Present:** Supervisor Farkas, Clerk Jepsen, Treasurer Priehs, Trustee Stoldt, and Trustee Guerin

**Members Absent:** None

**Others Present:** Members of the public.

**CALL MEETING TO ORDER**

Supervisor Farkas called the meeting to order at 7:30 pm with Pledge of Allegiance and prayer.

**APPROVAL OF AGENDA**

Treasurer Priehs made a motion to approve the agenda as presented; seconded by Trustee Guerin. **MC**

**APPROVAL OF MINUTES**

Trustee Stoldt made a motion to approve the January 17, 2024, Regular Board Meeting Minutes. Seconded by Treasurer Priehs. **MC.**

Trustee Stoldt made a motion to approve the February 7, 2024, Seconded by Trustee Guerin. **MC.**

**CITIZEN'S COMMENTS**

Citizens' comments were heard.

**ACTION ITEMS**

- 1.) **VA Kirley** – VA Kirley came to introduce himself and familiarize the Board with the VA Millage that they are working on getting on the November Ballot.
- 2.) **Approval of Amendments Fence/Animals** - Treasurer Priehs made a motion to approve the amendment changes that the Planning Commission has approved, Seconded by Trustee Stoldt. **MC.**
- 3.) **Winter Fee** - A new policy for the Winter Fee in the Cemetery has been written as follows: A non-refundable Winter fee will be charged from November 1 to April 1. It is at the discretion of the Cemetery Sexton and the Funeral Director whether to hold the service in the mausoleum or at the grave site.  
Clerk Jepsen made a motion to approve the above policy, Seconded by Trustee Stoldt. **MC.**
- 4.) **Salary Resolutions-** The board has approved the following salary resolutions for the 2024 – 2025 fiscal year. See attached.
  - a. **Supervisor** - \$19,364.00
  - b. **Clerk** - \$26,106.00
  - c. **Treasurer** - \$26,106.00
  - d. **Trustee** - \$5154.00

- 5.) **Police Contract** – Trustee Guerin made a motion to approve the part time contract from Lapeer County Sheriff, the part-time salary would be \$47,939.13, Seconded by Trustee Stoldt. **MC.**
- 6.) **Master Plan Contract** – Supervisor Farkas presented to the Board the contract with Wade Trim for a new Master Plan. Trustee Guerin made a motion to approve the contract with Wade Trim for the new updated Master Plan, Seconded by Treasurer Priehs. **MC.**
- 7.) **Parks / Recreation Contract** – Treasurer Priehs made a motion to approve the contract with Wide Trim to update the Parks and Recreation Plan, Seconded by Clerk Jepsen. **MC.**
- 8.) **Housing Readiness Grant** – Trustee Stoldt made a motion to accept the Housing Readiness Grant to pay for the updating of the Master Plan, Seconded by Trustee Guerin. **MC.**

#### **OPERATIONAL MONITORING**

1. **Treasurer's Report-** Treasurer Priehs explained about the busy Tax Season that is now ending.
2. **Assessor's Report** - Assessment notices are in the mail.
3. **Planning Commission Report-** Starting to work on the Master Plan.
4. **Cemetery Report-** The Cemetery was busy in January with 6 burials, February has been quiet. Tree removal and clean-up will start soon.
5. **Attorney's Report-** None.
6. **Road Condition Report** – Supervisor Farkas updated the Board on road projects.
7. **Enforcement Report-** None.

#### **BILLS TO BE PAID**

Trustee Guerin made a motion to approve the Clerk's Report; seconded by Trustee Stoldt. **MC.**

### **Clerk's Report**

**Jan-24**

<b>Checks Pre-Approved and Written</b> (Included as expenses in the budget)	
	<b>Total for Month</b>
<b>General Fund</b>	<b>\$17,557.13</b>
General Fund Payroll	\$11,844.08
checks # 14838-14875, 2 eftsps	
<b>General Fund Fire Protection</b>	<b>\$48,847.49</b>
check # 1054, 1076	
<b>General Fund ARPA</b>	<b>\$0.00</b>
check #	
<b>Cemetery Fund</b>	<b>\$2,174.27</b>

check # 4880-4884	
<b>Permit Fund</b>	\$4,686.25
Permit Fund Payroll	\$1,455.43
check # 1690-1702,2 eftps	
<b>OEFPMP</b>	\$992.00
check # 156	
<b>Perpetual Care</b>	\$0.00
<b>Water Fund</b>	\$1,894.40
check # 211087-211090	
<b>TOTAL PAID (all funds)</b>	<b>\$89,451.05</b>

### **ADJOURNMENT**

Supervisor Farkas made a motion to adjourn the meeting, supported by Trustee Stoldt. **MC**  
The meeting was adjourned at 8:12 pm.

### **RESPECTFULLY SUBMITTED**

Carla Jepsen, Imlay Township Clerk

Rick Farkas, Imlay Township Supervisor

Cristy Stephens, Recording Secretary