

**IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
December 20, 2023**

ATTENDANCE

Roll Call – Recording Secretary Cristy Stephens called roll. A quorum of the Imlay Township Board was present.

Members Present: Supervisor Farkas, Clerk Jepsen, Treasurer Priehs, Trustee Stoldt, and Trustee Guerin

Members Absent: None

Others Present: Recording Secretary Cristy Stephens, and members of the public.

CALL MEETING TO ORDER

Supervisor Farkas called the meeting to order at 7:30pm with Pledge of Allegiance and prayer.

APPROVAL OF AGENDA

Treasurer Priehs made a motion to approve the agenda as with the following amendments: delete Work Session Minutes for November 1, 2023, Delete Action Item F, and Move Public Hearing before Action Items, Seconded by Trustee Guerin. **MC**

APPROVAL OF MINUTES

Trustee Guerin made a motion to approve the November 15, 2023 Regular Board Meeting Minutes with the correction of the Date, Seconded by Treasurer Priehs. **MC**.

CITIZEN'S COMMENTS

Citizens' comments were heard.

PUBLIC HEARING

Trustee Stoldt accused himself from the discussion of the 425 Agreement. 7:53 p.m.

Public Hearing was opened at 7:54 p.m.

Kristen Kowenacki – 6488 Newark Rd, Imlay City, Against
Joe from The Shorain Group LLC – Blacks Corners Rd Imlay City, Against

Public Hearing was closed at 7:59 p.m.

Supervisor Farkas answered questions from the public.
Planner Habben explained how a 425 Agreement works.

ACTION ITEMS

- 1) **425 Contract** – Supervisor Farkas made a motion to approve the 425 Agreement as written, Seconded by Trustee Guerin. **MC**
 - a. **Roll Call Vote**
 - i. Trustee Guerin, Yes
 - ii. Treasurer Priehs, Yes

- iii. Supervisor Farkas, Yes
- iv. Clerk Jepsen, Yes

Clerk Jepsen, Called for a 5-minute recess 8:40 p.m.

Meeting resumed at 8:50 p.m.

Trustee Stoldt rejoined the meeting.

- 2) **Budget Amendments:** Clerk Jepsen asked for the following budget amendments.
 - a. **Fire Department, \$30,000** Clerk Jepsen made the motion to increase the budget for the Fire Department by \$30,000 using General funds, Seconded by Treasurer Priehs, **MC.**
 - b. **Building Insurance, \$500,** Clerk Jepsen made the motion to increase the budget for Building Insurance by \$500 using Fund Balance, Seconded by Trustee Guerin. **MC.**
 - c. **Clerk Budget, \$2500,** Clerk Jepsen made the motion to increase the Clerk Budget, by \$2500 using Fund Balance, Seconded by Treasurer Priehs, **MC.**
 - d. **Drains at Large, \$2000,** Clerk Jepsen made the motion to move money from Fund Balance to increase the Drains at Large by \$2000, Seconded by Treasurer Priehs. **MC.**
- 3) **Calendar Approval** – Treasurer Priehs made a motion to approve the 2024 Calander for the Township Office, Seconded by Trustee Stoldt. **MC.**
- 4) **Library Appointment** – Trustee Guerin made a motion to re-appoint Connie Brett to the Ruth Hughes Memorial Library Board, Seconded by Trustee Stoldt. **MC.**
- 5) **Deputy Supervisor** – Deputy Supervisor Hoeksema has resigned from this position as of December 31, 2023.
 - a. Supervisor Farkas made a motion to appoint Brandon Farkas as the new Deputy Supervisor starting January 1, 2024, keeping the same pay of \$500 a month, Seconded by Treasurer Priehs. **MC.**
 - b. **Building Maintenance** – With Deputy Supervisor Hoeksema resigning, Trustee Stoldt made a motion to hire Supervisor Farkas as Building Maintenance, Seconded by Trustee Guerin. **MC.**
- 6) **Police Contract** - Trustee Guerin made a motion to keep our current contract with Lapeer County Sheriff on a month to month basis until other options have been discussed, Seconded by Trustee Stoldt. **MC.**
- 7) **Hourly Pay** –
 - a. Treasurer Priehs made a motion to increase the hourly salary for Election workers to \$17 per hour, Seconded by Trustee Stoldt. **MC.**
 - b. Trustee Stoldt made a motion to increase the Election Chairperson's hourly salary to \$22 per hour, Seconded by Trustee Guerin. **MC.**
- 8) **Tax Collection Imlay City Schools** – Treasurer Priehs made a motion to approve the contract for tax collection of \$3.65 per parcel going towards the school district, Seconded by Trustee Stoldt. **MC.**

OPERATIONAL MONITORING

- 1. **Treasurer's Report-** Tax Collection started on December 1, 2023.
- 2. **Assessor's Report-** Update on Tax Tribunal case.
- 3. **Planning Commission Report-** Public hearing was held for the text amendments, and training continued.

4. **Cemetery Report-** None.
5. **Attorney's Report-** New date for the court case of January 12, 2024 for the current case.
6. **Road Condition Report-** Looking into Rider Rd.
7. **Enforcement Report-** None.

BILLS TO BE PAID

Clerk Jepsen made a motion to approve the Clerk's Report; seconded by Trustee Guerin. **MC.**

Clerk's Report

November, 2023

Checks Pre-Approved and Written (Included as expenses in the budget)	
	Total for Month
General Fund	\$31,618.92
General Fund Payroll	\$11,822.90
checks # 14731-14763, 2 eftsps	
General Fund Fire Protection	\$0.00
check #	
General Fund ARPA	\$0.00
check #	
Cemetery Fund	\$10,338.03
check # 4875-4877 2 Trans	
Permit Fund	\$2,325.00
Permit Fund Payroll	\$1,636.53
check # 1676-1683, 1 eftsps	
OEFPMP	\$325.50
check # 154	
Perpetual Care	\$0.00
Water Fund	\$1,931.72
check # 211081-211084	
TOTAL PAID (all funds)	\$59,998.60

ADJOURNMENT

Clerk Jepsen made a motion to adjourn the meeting, supported by Trustee Guerin. **MC**

The meeting was adjourned at 9:20 pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Rick Farkas, Imlay Township Supervisor

Cristy Stephens, Recording Secretary