

**IMLAY TOWNSHIP BOARD  
REGULAR MEETING MINUTES  
January 18, 2023**

**ATTENDANCE**

**Roll Call** – Recording Secretary Stephens called roll. A quorum of the Imlay Township Board present was present.

**Members Present:** Supervisor Farkas, Clerk Jepsen, Treasurer Priehs, Trustee Stoldt, and Trustee Guerin.

**Members Absent:** None

**Others Present:** Recording Secretary Stephens, and members of the public.

**CALL MEETING TO ORDER**

Supervisor Farkas called the meeting to order at 7:30 pm with Pledge of Allegiance and prayer.

**APPROVAL OF AGENDA**

Supervisor Farkas asked to amend the agenda with removing item D. Limestone Bristol Rd and replacing it with MTA Conference. Trustee Guerin made a motion to approve the agenda as amended, Trustee Stoldt supported. **MC.**

**APPROVAL OF MINUTES**

Trustee Stoldt made a motion to approve the January 11, 2023, Special Meeting Minutes, Trustee Guerin supported. **MC.**

Treasurer Priehs made a motion to approve the December 21, 2022, Regular Board Meeting Minutes, Trustee Guerin supported. **MC.**

**CITIZEN'S COMMENTS**

Bernie Hillman – Addressed the Board

**ACTION ITEMS**

- A. Planning Commission Appointments** – Supervisor Farkas would like to appoint Luke Childers to the Planning Commission this would fill his vacancy on the Planning Commission, Mr. Childers would finish out the term until March 1, 2024. Clerk Jepsen made a motion to approve the appointment of Luke Childers to the Planning Commission term finishing March 1, 2024, Treasurer Priehs supported. **MC.**
- B. Adopt Special Land Use Provision** – Treasurer Priehs made a motion to approve the Special Land Use Amendment, Trustee Guerin supported. Yes – All; NO – None; Absent – None. **MC.**
- C. Kubota Tractor** – Trustee Guerin made a motion to postpone the discussion on the selling of the tractor until a later date, Trustee Stoldt supported. **MC.**

- D. MTA Conference** – Trustee Guerin made a motion for the Township pay for any board members expenses (Hotel, Milage, Meals) that wish to attend the MTA Conference, Trustee Stoldt supported. **MC.**
- E. Appointment ZBA** – Supervisor Farkas would like to appoint Sam Scrafano for the term that ends January 31, 2024, which will replace Steve Hoeksema. Treasurer Priehs made the motion to approve Sam Scrafano for the ZBA Board, Trustee Guerin supported. **MC.**
- F. Fire Contract Discussion** – Attorney Gildner is working on a new Fire Contract to give to Imlay City. Supervisor Farkas, and Treasurer Priehs are meeting with City Manager Horton on Wednesday January 25, 2023.
- G. Deputy Supervisor** – Supervisor Farkas would like to hire a Deputy Supervisor to help with the transition into the Supervisor position. Trustee Guerin would like to amend the budget for Deputy Supervisor by adding \$1500 to this line item, taken from General Fund Balance, Treasurer Priehs supported. **MC.**  
Trustee Guerin made a motion to pay the salary of \$500 a month to the Deputy Supervisor, Treasurer Priehs supported. **MC.**
- H. Laptop for Treasurer** – Trustee Guerin made a motion to approve a \$1200 budget for the Treasurer to purchase a new laptop, Trustee Stoldt supported. **MC.**

#### **OPERATIONAL MONITORING**

- 1. Treasurer's Report-** Winter taxes collection is going well. Trustee Guerin moved to approve the Treasure's Report, Clerk Jepsen supported. **MC.**
- 2. Assessor's Report-** None
- 3. Planning Commission Report-** They are still working on the solar ordinance.
- 4. Cemetery Report-** Currently out of niches and working on converting more. Trustee Stoldt noticed a musty smell, and that the furniture needs some attention.
- 5. Attorney's Report-** The Attorney is currently working on a draft for the fire contract, and seven cases with no movement on the cases. Supervisor Farkas asked if there was any way to recover the attorney cost from the cases he is currently working on.
- 6. Road Condition Report-** none
- 7. Enforcement Report-** none

#### **BILLS TO BE PAID**

Clerk Jepsen would like the Board to approve paying the bill from City of Imlay City for the fire runs that we are over for the month of November which consists of three runs at \$1550 each, plus one DTE run at cost. Trustee Guerin made the motion to approve to pay the three runs per the contract cost plus DTE, Treasurer Priehs supported. **MC.** Trustee Guerin made a motion to pay the bills; seconded by Treasurer Priehs. **Motion carried.**

## **Clerk's Report**

**Dec-22**

<b>Checks Pre-Approved and Written</b> (Included as expenses in the budget)	
	<b>Total for Month</b>
<b>General Fund</b>	\$38,156.85
General Fund Payroll	\$10,277.12
checks # 14373-143406, efts 1	
<b>General Fund Fire Protection</b>	\$4,878.75
check # 1043	
<b>General Fund ARPA</b>	\$0.00
check #	
<b>Cemetery Fund</b>	\$4,555.20
check # 4836 - 4840	
<b>Permit Fund</b>	\$6,350.00
Permit Fund Payroll	\$2,679.01
check # 1609-1620, efts 1	
<b>OEFP</b>	\$1,149.40
check # 140	
<b>Perpetual Care</b>	\$0.00
<b>Water Fund</b>	\$850.99
check # 211048-211050	
<b>TOTAL PAID (all funds)</b>	<b>\$68,897.32</b>

### **ADJOURNMENT**

Supervisor Farkas adjourned the meeting at 8:42 pm.

### **RESPECTFULLY SUBMITTED**

Carla Jepsen, Imlay Township Clerk

Rick Farkas, Imlay Township Supervisor

Cristy Stephens, Recording Secretary