

**IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
September 21, 2022**

ATTENDANCE

Roll Call – Recording Secretary Stephens called roll. Declared a quorum of the Imlay Township Board present.

Members Present: Supervisor Hoeksema, Clerk Jepsen, Treasurer Priehs, Trustee Stoldt, and Trustee Guerin.

Members Absent: None

Others Present: Recording Secretary Cristy Stephens and members of the public.

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order at 7:30 pm with Pledge of Allegiance and prayer.

APPROVAL OF AGENDA

Supervisor Hoeksema requested that Action Items A – Time Limit on Demo Permit, and F) Insurance Policy be switched Trustee Guerin made a motion to approve the agenda as amended, Seconded by Trustee Stoldt. **Motion Carried.**

APPROVAL OF MINUTES

Trustee Stoldt made a motion to approve the August 17, 2022, Regular Township Board Meeting Minutes, Seconded by Treasurer Priehs. **Motion Carried.**

Treasurer Priehs made a motion to approve the September 7, 2022, Work Session Meeting Minutes, Seconded by Trustee Stoldt. **Motion Carried.**

CITIZEN'S COMMENTS

- 1.) Bernie Hillman – addressed the Board regarding concerns.

ACTION ITEMS

1. **Insurance Policy-** John Johnson from Nickel & Saph presented a quote for a new policy from Trident for new insurance coverage. Clerk Jepsen made a motion to move this conversation to a special meeting next week to relook at this proposal and to talk to the EMC about the current coverage, Seconded by Stoldt. **Motion Carried.**
2. **Amend Budget for Park Improvements etc** – Treasurer Priehs made a motion to amend the budget for the following line items:
 - a. Contribution to Cemetery, budget \$12,450, raise by \$7,550 to be taken from fund balance for a total of \$20,000.
 - b. Create line item for Deputy Supervisor (171 702.010) with a budget of \$1000 to be taken from fund balance.

- c. Township Hall Insurance Building (265 807.100) budget \$11,000, raise by \$2,500 to be taken from fund balance for a total of \$13,500.
- d. Parks & Rec Department, Township Park (756 817.00) budget \$15,000, raise by \$5,000 to be taken from fund balance for a total of \$20,000.

Seconded by Trustee Guerin. **Motion Carried.**

- 3. **New Tables for Park** – Treasurer Priehs, made a motion to approve the purchase of two new Picnic Tables for the park with additional shipping costs up to \$750, Seconded by Trustee Stoldt. **Motion Carried.**
- 4. **Deputy Supervisor** – Trustee Stoldt made a motion to approve a monthly salary for Deputy Supervisor for \$250, Seconded by Treasurer Priehs. **Motion Carried.**
- 5. **Time Limit on Demo Permit** – “30 days to start, 60 days to complete” - This item was tabled until the next meeting.
- 6. **Corneil Road Repairs S of RR** – Estimated cost to repair the road is \$250,000. No action taken.
- 7. **MTA Meeting Here 10/18/2022** – Supervisor Hoeksema requested that the board come to the MTA meeting in October that we will be hosting.

OPERATIONAL MONITORING

- 1. **Treasurer’s Report-** Tax Collection is complete. Clerk Jepsen made the motion to approve the Treasurer’s Report, Seconded by Trustee Guerin. **Motion Carried.**
- 2. **Assessor’s Report-** None
- 3. **Planning Commission Report-** Currently working on the Solar Amendments and Revoking Special Land Use permits if they are no long in use. Next meeting is December 2022.
- 4. **Cemetery Report-** The water will be shut off next week, requesting quotes to cut a couple of trees down, and clean up the limbs left in the Cemetery.
- 5. **Attorney’s Report-** Depositions on Friday for Hawkeye, Depositions for Shutte will be on September 30, 2022, and talking to Muir Funeral Home on VanDyke about their parking lot.
- 6. **Road Condition Report-** Grading and Brining will continue this week, and Dorran Road project is finished.
- 7. **Enforcement Report-** Gibbard’s house Demo.

BILLS TO BE PAID

Treasurer Priehs made a motion to pay the bills, Seconded by Trustee Stoldt. **Motion Carried.**

**Clerk's Report
Aug-22**

Checks Pre-Approved and Written (Included as expenses in the budget)	
	Total for Month
General Fund	\$17,364.04
General Fund Payroll	\$10,542.92

checks # 14204-14249	
General Fund Fire Protection	\$16,750.00
check # 1039	
General Fund ARPA	\$10,011.92
check # 1000	
Cemetery Fund	\$59.11
check # 4826-4827	
Permit Fund	\$3,000.00
Permit Fund Payroll	\$940.49
check # 15778-1582	
OEFMP	\$1,393.15
check # 135	
Perpetual Care	\$0.00
Water Fund	\$858.38
check # 211036-211038	
TOTAL PAID (all funds)	\$60,920.01

ADJOURNMENT

The meeting was adjourned at 9:20 pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Steve Hoeksema, Imlay Township Supervisor

Cristy Stephens, Recording Secretary