

**IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
November 17, 2021- 7:30 PM**

ATTENDANCE

Roll Call – Clerk Jepsen called roll. Supervisor Hoeksema declared a quorum of Imlay Township Board present.

Members Present: Supervisor Hoeksema, Clerk Jepsen, Treasurer Priehs, Trustee Stoldt, Trustee Guerin.

Members Absent: None.

Others Present: None.

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order at 7:30 pm with Pledge of Allegiance and prayer.

APPROVAL OF AGENDA

Trustee Stoldt asked to add Action Item E: Cemetery gate to the Agenda. Trustee Stoldt moved to approve Agenda as amended; seconded by Trustee Guerin. **Motion Carried.**

APPROVAL OF MINUTES

Treasurer Priehs made a motion to approve the October 20, 2021, Regular Township Board Meeting Minutes as presented; seconded by Trustee Stoldt. **Motion Carried.**

CITIZEN'S COMMENTS

None

ITEMS

1. **Budget Overview-** Clerk Jepsen presented the six-month budget overview. Discussion was held. No action necessary.
2. **ARPA Money** – Supervisor Hoeksema reported to the Board that the Township was approved to receive American Rescue Plan Act money. The first payment of \$161,503.50 has been received; the second payment will be received in 2022.
3. **Drains at Large** – Clerk Jepsen informed the Board that the Drains at Large bill from the Drain Commission came in at more than the budgeted amount. Discussion was held. Treasurer Priehs moved to increase the Budget for Drains at Large by \$4,050.00 to \$14,000.00 with the funds to be taken from Fund Balance; seconded by Trustee Stoldt. **Motion Carried.**
4. **Imlay City School Tax Collection** – Clerk Jepsen presented the contract with Imlay City Community Schools for 2022 summer tax collection. Trustee Stoldt moved to approve the contract with Imlay City Community Schools for the summer tax collection at \$3.25 per parcel; seconded by Trustee Guerin. **Motion Carried.**
5. **Cemetery Gate** – Trustee Stoldt updated the Board on the progress of the installation of the Cemetery arch. He has a quote for the concrete work and installing posts to hold the arch from KG Trademaster for \$850. Discussion was held. Treasurer Priehs moved to

have KG Trademaster do the concrete work for the Cemetery Arch at a cost of \$850; seconded by Supervisor Hoeksema. **Motion Carried.**

OPERATIONAL MONITORING

1. **Treasurer’s Report-** Treasurer Priehs reviewed the report. Moved by Trustee Guerin to accept the Report as presented; seconded by Clerk Jepsen; **Motion Carried.**
2. **Assessor’s Report** – None.
3. **Planning Commission** – None.
4. **Cemetery Report** – Clerk Jepsen reported that Brian Woidan would like to sell back spaces on North Side, lot 260, spaces 4 and 5. Discussion was held. Supervisor Hoeksema moved to offer the Woidan family \$500 for both spaces; Trustee Stoldt seconded the motion. **Motion Carried.**
5. **Attorney’s Report** – None.
6. **Road Condition Report** – None.
7. **Enforcement Report** – None.

BILLS TO BE PAID

Bills to be paid- Treasurer Priehs moved to approve the bills to be paid as presented; seconded by Trustee Guerin. **Motion carried.**

Checks Pre-Approved and Written October 2021 (Included as expenses in the budget)	
	Total for Month
General Fund	\$20,718.23
General Fund Payroll	\$10,809.59
check # 13845-13878, 2 etps	
General Fund Fire Protection	\$550.00
check # 1032	
Cemetery Fund	\$8,486.33
check # 4788-4793	
Permit Fund	\$2,250.00
Permit Fund Payroll	\$4,534.32
check # 1508-1513-1519, 2 efts	
OEFMP	\$0.00
check #	
Perpetual Care	\$0.00
Water Fund	\$3,218.78
check # 211002-21006	
TOTAL PAID (all funds)	\$50,567.25

ADJOURNMENT

The meeting was adjourned at 8:25 pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Steve Hoeksema, Imlay Township Supervisor

Cristy Stephens, Recording Secretary

DRAFT