

**IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
August 19th, 2020- 7:30 PM**

ATTENDANCE

Roll Call – Clerk Jepsen called roll. Supervisor Hoeksema declared a quorum of the Imlay Township Board present.

Members Present: Supervisor Hoeksema, Clerk Jepsen, Treasurer Priehs, Trustee Stoldt, and Trustee Guerin.

Members Absent: None

Others Present: Recording Secretary Melanie Ross.

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order at 7:35 pm.

APPROVAL OF AGENDA

Supervisor Hoeksema added *Action Items 5-Raises*. Treasurer Priehs moved to approve the agenda as amended; seconded by Trustee Guerin. **Motion carried.**

APPROVAL OF MINUTES

Trustee Stoldt made a motion to approve the July 15th, 2020 Regular Township Board Meeting Minutes as presented; seconded by Treasurer Priehs. **Motion carried.** Trustee Stoldt made a motion to approve the August 5th, 2020 Work Session Meeting as presented; seconded by Treasurer Priehs. **Motion carried.**

CITIZEN'S COMMENTS

1. None.

ACTION ITEMS

1. **Site Plan for Scott's Hyponex-** Supervisor Hoeksema discussed the Planning Commission's recommendation for approval of the Site Plan for Scott's Hyponex. Discussion was held. Trustee Stoldt made a motion to approve Scott's Hyponex site plan as recommended by the Planning Commission; seconded by Trustee Guerin. **Motion carried.**
2. **ITF Transfer to Forest River Inc-** Discussion was held regarding Champion Bus transferring ITF to Forest River Inc. Treasurer Priehs made a motion to approve the Resolution to Transfer Champion Bus IFT; seconded by Trustee Guerin. A roll call vote was held: yeas- Trustee Guerin, Trustee Stoldt, Treasurer Priehs, Supervisor Hoeksema, Clerk Jepsen, nays- none. **Motion carried.**
3. **Insurance Renewal-** Trustee Guerin made a motion to renew Township Insurance in the amount of \$10,430; seconded by Trustee Stoldt. **Motion carried.**
4. **Roadside Mowing-** Trustee Stoldt made a motion to hire Randy Greene to complete Township Roadside Mowing in the amount of \$3,000; seconded by Treasurer Priehs. **Motion carried.**
5. **Raises-** Supervisor Hoeksema discussed a pay increase start date for Township employees. Trustee Guerin made a motion to make the pay increase effective September 1st, 2020; seconded by Treasurer Priehs. **Motion carried.**

OPERATIONAL MONITORING

1. **Treasurer's Report-** Trustee Stoldt made a motion to approve the Treasurer's report as presented; seconded by Trustee Guerin. **Motion carried.**
2. **Assessor's Report-** None.
3. **Planning Commission Report-** None.
4. **Cemetery Report-** None.
5. **Attorney's Report-** None.
6. **Safety Report-** None.
7. **Enforcement Report-** None.
8. **Road Condition Report-** None.

BILLS TO BE PAID

Bills to be paid- Clerk Jepsen moved to approve the bills to be paid as presented; seconded by Treasurer Priehs. **Motion carried.**

General Fund	\$35,753.32
General Fund Payroll	\$10,760.77
<i>Checks #13264-13328, 1 EFTPS</i>	
Fire Protection Services Fund	\$15,750.00
<i>Check #1024</i>	
Cemetery Fund	\$305.60
Cemetery Fund Payroll	\$0.00
<i>Checks #4729-4730</i>	
Permit Fund	\$2,400.00
Permit Fund Payroll	\$2,092.98
<i>Checks #1432-1439, 1 EFTPS</i>	
OEF/MP	\$0.00
Perpetual Care	\$0.00
Trust & Agency	\$0.00
Water Fund	\$1,177.34
<i>Checks #1207-1209</i>	
TOTAL	\$68,240.01

ADJOURNMENT

The meeting was adjourned at 8:22 pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Steve Hoeksema, Imlay Township Supervisor

Melanie Ross, Recording Secretary