

**IMLAY TOWNSHIP BOARD  
REGULAR MEETING MINUTES  
June 17<sup>th</sup>, 2020- 7:30 PM**

**ATTENDANCE**

**Roll Call** – Recording Secretary Melanie Ross called roll. Supervisor Hoeksema declared a quorum of the Imlay Township Board present.

**Members Present:** Supervisor Hoeksema, Clerk Jepsen, Treasurer Priehs, Trustee Stoldt, and Trustee Guerin.

**Members Absent:** None

**Others Present:** Recording Secretary Melanie Ross, Enforcement Officer Gepfrey, and members of the public.

**CALL MEETING TO ORDER**

Supervisor Hoeksema called the meeting to order at 7:30 pm.

**APPROVAL OF AGENDA**

Trustee Guerin moved to approve the agenda as presented; seconded by Treasurer Priehs.

**Motion carried.**

**APPROVAL OF MINUTES**

Treasurer Priehs made a motion to approve the May 20<sup>th</sup>, 2020 Regular Township Board Meeting Minutes as presented; seconded by Trustee Stoldt. **Motion carried.**

**CITIZEN'S COMMENTS**

1. A resident asked the Board to think about adopting target shooting and hunting ordinances for safety purposes.

**ACTION ITEMS**

1. **Audit Report-** Ryan King from King & King CPA's discussed the Township audit report. Discussion was held.
2. **Parsch's Pre-buy propane-** Discussion was held regarding pre-buying propane for the Cemetery Mausoleum. Treasurer Priehs made a motion to pay \$45.00 to cap the Township propane cost at \$1.799 for the year; seconded by Trustee Guerin. **Motion carried.**
3. **Cemetery Gate-** Discussion was held regarding restoring the Township Cemetery gate. Clerk Jepsen made a motion to accept the quote of \$3,100 from Thompson Heritage Woodworking to restore the Township Cemetery Gate; seconded by Treasurer Priehs. **Motion carried.**

**OPERATIONAL MONITORING**

1. **Treasurer's Report-** Trustee Guerin made a motion to approve the Treasurer's report as presented; seconded by Trustee Stoldt. **Motion carried.**
2. **Assessor's Report-** None.
3. **Planning Commission Report-** The Zoning Board of Appeals met prior to the PC meeting and approved a variance for Preferred Seamless Gutters. The Planning Commission affirmed the recommendation of the ZBA and approved the site plan for Preferred Seamless Gutters.
4. **Cemetery Report-** None.

5. **Attorney's Report-** None.
6. **Safety Report-** None.
7. **Enforcement Report-** Mike Gepfrey updated the Board on enforcement activities for the Township.
8. **Road Condition Report-** None.

**BILLS TO BE PAID**

*Bills to be paid-* Clerk Jepsen moved to approve the bills paid as presented; seconded by Treasurer Priehs. **Motion carried.**

<b>General Fund</b>	<b>\$9,995.21</b>
<b>General Fund Payroll</b>	<b>\$8,536.56</b>
<i>Checks #130192-130214, 2 EFTPS</i>	
<b>Fire Protection Services Fund</b>	<b>\$0.00</b>
<i>Check # N/A</i>	
<b>Cemetery Fund</b>	<b>\$7,300.51</b>
<b>Cemetery Fund Payroll</b>	<b>\$0.00</b>
<i>Checks #4721-4723</i>	
<b>Permit Fund</b>	<b>\$0.00</b>
<b>Permit Fund Payroll</b>	<b>\$1,467.48</b>
<i>Checks #1425-1426</i>	
<b>OEF/MP</b>	<b>\$0.00</b>
<b>Perpetual Care</b>	<b>\$0.00</b>
<b>Trust &amp; Agency</b>	<b>\$0.00</b>
<b>Water Fund</b>	<b>\$1,206.13</b>
<i>Checks #1203-1204</i>	
<b>TOTAL</b>	<b>\$28,505.89</b>

**ADJOURNMENT**

The meeting was adjourned at 8:21 pm.

**RESPECTFULLY SUBMITTED**

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Carla Jepsen, Imlay Township Clerk

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Steve Hoeksema, Imlay Township Supervisor

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Melanie Ross, Recording Secretary