

**IMLAY TOWNSHIP BOARD  
REGULAR MEETING MINUTES  
May 20<sup>th</sup>, 2020- 7:30 PM**

**ATTENDANCE**

**Roll Call** – Recording Secretary Melanie Ross called roll. Supervisor Hoeksema declared a quorum of the Imlay Township Board present.

**Members Present:** Supervisor Hoeksema, Clerk Jepsen, Treasurer Priehs, Trustee Stoldt, and Trustee Guerin.

**Members Absent:** None

**Others Present:** Recording Secretary Melanie Ross.

**CALL MEETING TO ORDER**

Supervisor Hoeksema called the meeting to order at 7:32 pm.

**APPROVAL OF AGENDA**

Supervisor Hoeksema added *Action Items 1- Computer Server, 5- Pickle ball supplies, and 6- Splash pad*. Trustee Stoldt moved to approve the agenda as amended; seconded by Trustee Guerin. **Motion carried.**

**APPROVAL OF MINUTES**

Treasurer Priehs made a motion to approve the March 18, 2020 Regular Township Board Meeting Minutes as presented; seconded by Trustee Guerin. **Motion carried.** All April 2020 Township Meetings were cancelled due to COVID-19. The Township offices were sanitized before the meeting, and all members in attendance respected appropriate social distancing measures.

**CITIZEN'S COMMENTS**

1. None.

**ACTION ITEMS**

1. **Computer Server-** Brian Lawlor discussed quotes for installing a new computer server for the Township offices due to the current server becoming too slow for Township office use and updates. Discussion was held. Treasurer Priehs made a motion to approve the purchase of a new server for the Township in the amount of \$6,699.00, with a 10-hour installation period; seconded by Trustee Stoldt. **Motion carried.**
2. **Road Projects-** Supervisor Hoeksema discussed Township Road projects for 2020. Discussion was held regarding the Newark Rd re-pavement project. Clerk Jepsen made a motion to complete the Newark Rd re-pavement project with the changes proposed; seconded by Trustee Guerin. **Motion carried.** Discussion was held regarding the Petz Rd culvert project. Trustee Stoldt made a motion to approve the Petz Rd culvert project as presented; seconded by Trustee Guerin. **Motion carried.** Discussion was held regarding the Doran Rd culvert project. Treasurer Priehs made a motion to approve the Doran Rd culvert project, seconded by Trustee Stoldt. **Motion carried.** Discussion was held regarding the Belle River Bridge replacement project. Trustee Stoldt made a motion to adopt the Resolution to apply for Federal Bridge Funds; seconded by Trustee Guerin. A Roll call vote was held. Yeas Clerk Jepsen, Trustee Stoldt, Trustee Guerin, Treasurer Priehs, Supervisor Hoeksema- Nays- None. **The Resolution has been adopted.**

3. **Park Manager-** Supervisor Hoeksema recommended hiring Laura Pankey to be the new Township Park Manager. Treasurer Priehs made a motion to hire Laura Pankey to be the new Township Park Manager; seconded by Trustee Stoldt. **Motion carried.**
4. **Gateway Assembly Public Gathering-** Treasurer Priehs made a motion to approve Gateway Assembly's request for a Public Gathering contingent upon compliance of COVID-19 State Regulations at the time of event, along with being conscious of neighbors regarding lighting and noise volume; seconded by Trustee Guerin. **Motion carried.**
5. **Pickle ball Supplies-** Trustee Stoldt made a motion to purchase pickle ball supplies and box to keep them in, in the amount of \$150; seconded by Trustee Guerin. **Motion carried.**
6. **Splash Pad-** Discussion was held regarding opening the Township Splash Pad. The Township Board will open the Township Splash Pad when able.

**OPERATIONAL MONITORING**

1. **Treasurer's Report-** Trustee Guerin made a motion to approve the Treasurer's report as presented; seconded by Clerk Jepsen. **Motion carried.**
2. **Assessor's Report-** None.
3. **Planning Commission Report-** None.
4. **Cemetery Report-** None.
5. **Attorney's Report-** None.
6. **Safety Report-** None.
7. **Enforcement Report-** None.
8. **Road Condition Report-** None.

**BILLS TO BE PAID**

*Bills to be paid-* Clerk Jepsen moved to approve the bills to be paid as presented; seconded by Treasurer Priehs. **Motion carried.**

<b>General Fund</b>	<b>\$27,782.98</b>
<b>General Fund Payroll</b>	<b>\$13,416.78</b>
<i>Checks #130135-13191, 1 EFTPS</i>	
<b>Fire Protection Services Fund</b>	<b>\$16,025.00</b>
<i>Check #1021-1022</i>	
<b>Cemetery Fund</b>	<b>\$5,055.52</b>
<b>Cemetery Fund Payroll</b>	<b>\$0.00</b>
<i>Checks #4715-4720</i>	
<b>Permit Fund</b>	<b>\$14,370.00</b>
<b>Permit Fund Payroll</b>	<b>\$1,611.59</b>
<i>Checks #1416-1424</i>	
<b>OEF/MP</b>	<b>\$0.00</b>
<b>Perpetual Care</b>	<b>\$0.00</b>
<b>Trust &amp; Agency</b>	<b>\$0.00</b>
<b>Water Fund</b>	<b>\$2,683.16</b>
<i>Checks #1199-1202</i>	
<b>TOTAL</b>	<b>\$80,945.03</b>

**ADJOURNMENT**

The meeting was adjourned at 852: pm.

**RESPECTFULLY SUBMITTED**

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Carla Jepsen, Imlay Township Clerk

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Steve Hoeksema, Imlay Township Supervisor

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Melanie Ross, Recording Secretary

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