

**IMLAY TOWNSHIP
PLANNING COMMISSION MINUTES
November 12th, 2019- 7:30 PM**

ATTENDANCE-

Roll Call- Recording Secretary Melanie Ross called roll. Chairperson Farkas declared a quorum of the Commission present.

Present- Chairperson Farkas, Vice Chairperson Cantrell, Secretary Priehs, Commissioners Goodreau, Stoldt, Super, Martin and Brousseau.

Absent- Commissioner Parsch

Others Present- Recording Secretary Melanie Ross, Supervisor Hoeksema, Planner Habben and members of the public.

CALL MEETING TO ORDER

Chairperson Farkas called the meeting to order at 7:30 pm.

APPROVAL OF AGENDA

Commissioner Goodreau moved to approve the agenda of the November 12th, 2019 Planning Commission Meeting as presented; seconded by Vice Chairperson Cantrell. **Motion carried.**

APPROVAL OF MINUTES

Commissioner Martin moved to approve the minutes of the August 13th, 2019 Planning Commission Meeting as presented; seconded by Commissioner Goodreau. **Motion carried.**

CITIZEN'S COMMENTS

1. None

NEW BUSINESS

1. **Kaffenberg Home Occupation-** Planner Habben discussed the special land use request for the Kaffenberg Home Occupation. Ryan Horan inquired about noise possibly being a nuisance. Chris Kaffenberger (special land use applicant) discussed his hours of operations and business practices. Discussion was held. Commissioner Martin made a motion to approve the special land use request for the Kaffenberg Home Occupation at 130 Rule Rd; seconded by Commissioner Goodreau. **Motion carried.** Vice Chairperson Cantrell made a motion to approve the site plan for the Kaffenberg Home Occupation on 130 Rule Rd; seconded by Commissioner Goodreau. **Motion carried.**
2. **Shipping Container Text Amendment-** Planner Habben discussed the Township's proposed shipping container text amendments. Discussion was held. Chairperson Farkas made a motion to discontinue discussion about creating a shipping container text amendment; seconded by Vice Chairperson Cantrell. **Motion carried.**
3. **Annual Report-** Planner Habben discussed the 2019 Planning Commission Annual Report. Chairperson Farkas made a motion to submit the annual report to the Township Board as amended; seconded by Vice Chairperson Cantrell. **Motion carried.**

OLD BUSINESS

1. None

OPERATIONAL MONITORING

1. **Township Board Report-** None
2. **Planner's Report-** None
3. **Building Report-** Vice Chairperson made a motion to accept the building report; seconded by Commissioner Martin. **Motion carried.**
4. **Correspondence and Communications-** None

ADJOURNMENT

Chairperson Farkas made a motion to adjourn the meeting at 8:49 pm; seconded by Commissioner Brousseau. **Motion carried.**

RESPECTFULLY SUBMITTED

Rick Farkas, Chairperson

Travis Priehs, Secretary

Melanie Ross, Recording Secretary