

**IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
August 21st, 2019- 7:30 PM**

ATTENDANCE

Roll Call – Recording Secretary Ross called roll. Supervisor Hoeksema declared a quorum of the Imlay Township Board present.

Members Present: Supervisor Hoeksema, Clerk Jepsen, Treasurer Priehs, and Trustee Guerin.

Members Absent: Trustee Stoldt.

Others Present: Recording Secretary Ross, Enforcement Officer Gepfrey, Attorney Gildner and members of the public.

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order at 7:30 pm.

APPROVAL OF AGENDA

Trustee Guerin moved to approve the agenda as presented; seconded by Treasurer Priehs.

Motion carried.

APPROVAL OF MINUTES

Treasurer Priehs moved to approve the Minutes of the July 17th, Regular Board Meeting as presented; seconded by Trustee Guerin. **Motion carried.** Trustee Guerin moved to approve the August 7th, 2019 Work Session Minutes as presented; seconded by Treasurer Priehs. **Motion carried.**

CITIZEN'S COMMENTS

1. Township Residents discussed roads within the Township and landscaping around the Township Hall.

ACTION ITEMS

1. **Reaves & Barragan Complaints** - Attorney Gildner discussed his findings regarding the Reaves/Barragan complaints. Mr. Reaves discussed history of the property having businesses disallowed in previous years. Attorney Gildner discussed the reasons why the Barragan business is allowed on the property.
2. **Splash Pad Repair** - Supervisor Hoeksema discussed the Splash Pad repair being delayed due to the part being on backorder.
3. **Cemetery Shed Roof** - Supervisor Hoeksema recommended awarding the Cemetery Shed Roof Repair to Mr. Rob Summers. Trustee Guerin made a motion to accept the roof repair bid by Mr. Rob Summers in the amount of \$5,000; seconded by Clerk Jepsen. **Motion carried.**
4. **Dumpster Day**- Supervisor Hoeksema informed the Board and Community of the upcoming Township Dumpster day, September 7th.
5. **Electronic Equipment Disposal** - Treasurer Priehs made a motion to dispose of the Township electronic equipment (Brother Print/Fax, 3 Monitors, Computer Tower, and Samsung Printer); seconded by Trustee Guerin. **Motion carried.**
6. **Park Improvement Contract** - Supervisor Hoeksema discussed the proposed Park Improvement Contract. Clerk Jepsen offered the Park Resolution to award the contract for the park improvements to Oak Construction in the amount of \$178,335.00 for the base contract plus \$500 for the alternate; seconded by Treasurer Priehs. A roll call vote was

held. Yeas- Clerk Jepsen, Trustee Guerin, Supervisor Hoeksema, Treasurer Priehs. Nays- none. **Motion carried.**

- 7. Roadside Mowing** - Supervisor Hoeksema discussed the need for Roadside mowing and recommended a single pass throughout the Township. Treasurer Priehs made a motion to accept the contract to mow a single pass throughout the whole Township in the amount of \$3,000; seconded by Trustee Guerin. **Motion carried.**

OPERATIONAL MONITORING

- 1. Treasurer’s Report** - Clerk Jepsen made a motion to approve the Treasurer’s Report as presented; seconded by Trustee Guerin. **Motion carried.**
- 2. Assessor’s Report** - None.
- 3. Planning Commission Report** - None.
- 4. Cemetery Report** - None.
- 5. Attorney’s Report** - None.
- 6. Safety Report** - None.
- 7. Enforcement Report** - None.
- 8. Road Condition Report** - Supervisor Hoeksema discussed road projects being done within the Township.

BILLS TO BE PAID

Bills to be paid - Clerk Jepsen made a motion to approve a check to Green’s Excavating in the amount of \$300.00; seconded by Treasurer Priehs. **Motion carried.**

Checks preapproved and written - Clerk Jepsen moved to approve the checks preapproved and written as presented; seconded by Trustee Guerin. **Motion carried.**

General Fund	\$29,340.36
General Fund Payroll	\$9,442.92
<i>Checks #12818-12857, 1 EFTPS</i>	
Fire Protection Services Fund	\$0.00
Cemetery Fund	\$6,732.79
Cemetery Fund Payroll	\$0.00
<i>Checks #4687-4688</i>	
Permit Fund	\$2,250.00
Permit Fund Payroll	\$2,254.10
<i>Checks #1363-1368</i>	
OEF/MP	\$0.00
Perpetual Care	\$0.00
Trust & Agency	\$0.00
Water Fund	\$4,800.63
<i>Checks #1181</i>	
TOTAL	\$54,820.80

ADJOURNMENT

The meeting was adjourned at 8:13 pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Steve Hoeksema, Imlay Township Supervisor

Melanie Ross, Recording Secretary

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