

IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
June 19th, 2019- 7:30 PM

ATTENDANCE

Roll Call – Recording Secretary Melanie Ross called roll. Supervisor Hoeksema declared a quorum of the Imlay Township Board present.

Members Present: Supervisor Hoeksema, Clerk Jepsen, Treasurer Priehs, Trustee Guerin and Trustee Stoldt.

Members Absent: None.

Others Present: Recording Secretary Melanie Ross and members of the public.

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order at 7:30 pm with Pledge of Allegiance; Clerk Jepsen offered the opening prayer.

APPROVAL OF AGENDA

Supervisor added item 4: *Propane Pre-buy* to the agenda and updated the order of the action items within the agenda. Treasurer Priehs moved to approve the agenda as amended; seconded by Trustee Stoldt. **Motion carried.**

APPROVAL OF MINUTES

Trustee Stoldt moved to approve the Minutes of the May 15th, 2019 Regular Board Meeting as presented; seconded by Treasurer Priehs. **Motion carried.** Treasurer Priehs moved to approve the June 5th, 2019 Work Session Minutes as presented; seconded by Trustee Stoldt. **Motion carried.**

CITIZEN'S COMMENTS

1. An Attica Road resident expressed grievances concerning a landscaping business in the Township.
2. Clerk Jepsen presented a letter on behalf of the Ruth Hughes Memorial Library to inform the Board of new summer activities.
3. Treasurer Priehs informed the Board of the new Lapeer County Emergency Notification System.

ACTION ITEMS

1. **Audit Report-** Wes Messing, from King & King CPA's discussed the Township's annual Audit Report. Trustee Stoldt made a motion to accept the Audit Report; seconded by Trustee Guerin. **Motion carried.**
2. **Muir Funeral Home-** Supervisor Hoeksema presented the Special Land Use proposal recommended by the Planning Commission. Trustee Stoldt made a motion to accept the recommendation from the Planning Commission; seconded by Treasurer Priehs. **Motion carried.** Supervisor Hoeksema presented the Site Plan proposal recommended by the Planning Commission. Trustee Stoldt made a motion to adopt the Site Plan as recommended by the Planning Commission, waiving the landscaping buffering requirements along Van Dyke; seconded by Trustee Guerin. **Motion carried.**
3. **Poverty Exemptions-** Supervisor Hoeksema discussed updated poverty guidelines. Trustee Stoldt made a motion to adopt the 2019 Township of Imlay Guidelines Maximum Income; seconded by Treasurer Priehs. **Motion carried.** Clerk Jepsen made a motion to

accept Resolution 2019- 005 for Hardship Exemption Imlay Township 2019 Poverty Exemption Policy and Guidelines; seconded by Trustee Guerin. A roll call vote was held: yeas- Supervisor Hoeksema, Trustee Stoldt, Treasurer Priehs, Trustee Guerin, Clerk Jepsen, nays- none. **Motion carried.**

4. **Propane Pre-buy-** Discussion was held regarding pre-buying propane for the Township Cemetery. Trustee Guerin made a motion to pay the \$45.00 fee to secure a price cap for the 2019-2020 season; seconded by Trustee Stoldt. **Motion carried.**

OPERATIONAL MONITORING

1. **Treasurer’s Report-** Clerk Jepsen made a motion to approve the Treasurer’s Report as presented; seconded by Trustee Guerin. **Motion carried.**
2. **Assessor’s Report-** None.
3. **Planning Commission Report-** None.
4. **Cemetery Report-** Clerk Jepsen proposed naming the roads within the cemetery.
5. **Attorney’s Report-** None.
6. **Safety Report-** None.
7. **Enforcement Report-** None.
8. **Road Condition Report-** Supervisor Hoeksema discussed road projects being done within the Township.

BILLS TO BE PAID

Bills to be paid - Clerk Jepsen presented a bill from MTA in the amount of \$2,027.27. Treasurer Priehs moved to approve the bills to be paid; seconded by Trustee Stoldt. **Motion carried.**

Checks preapproved and written - Clerk Jepsen moved to approve the checks preapproved and written as presented; seconded by Trustee Guerin. **Motion carried.**

| | |
|--------------------------------------|--------------------|
| General Fund | \$14,948.66 |
| General Fund Payroll | \$8,546.41 |
| <i>Checks #12740-12774, 1 EFTPS</i> | |
| Fire Protection Services Fund | \$14,100.00 |
| <i>Check #1011-1012</i> | |
| Cemetery Fund | \$7,822.08 |
| Cemetery Fund Payroll | \$0.00 |
| <i>Checks #4677-4680</i> | |
| Permit Fund | \$3,435.00 |
| Permit Fund Payroll | \$2,432.68 |
| <i>Checks #1347-1355, 1 EFTPS</i> | |
| OEF/MP | \$0.00 |
| Perpetual Care | \$0.00 |
| Trust & Agency | \$0.00 |
| Water Fund | \$1,379.85 |
| <i>Checks #1179-1280</i> | |
| TOTAL | \$52,664.98 |

ADJOURNMENT

The meeting was adjourned at 8:57 pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Steve Hoeksema, Imlay Township Supervisor

Melanie Ross, Recording Secretary

DRAFT