

**IMLAY TOWNSHIP BOARD  
REGULAR MEETING MINUTES  
February 20, 2019- 7:30 PM**

**ATTENDANCE**

**Roll Call** – Recording Secretary Melanie Ross called roll. Supervisor Hoeksema declared a quorum of the Imlay Township Board present.

**Members Present:** Supervisor Hoeksema, Clerk Jepsen, Treasurer Priehs, Trustee Guerin.

**Members Absent:** Trustee Stoldt.

**Others Present:** Recording Secretary Melanie Ross and members of the public.

**CALL MEETING TO ORDER**

Supervisor Hoeksema called the meeting to order at 7:30 pm.

**APPROVAL OF AGENDA**

Treasurer Priehs moved to approve the agenda as presented; seconded by Clerk Jepsen. **Motion carried.**

**APPROVAL OF MINUTES**

Treasurer Priehs moved to approve the Minutes of the January 16<sup>th</sup>, 2019 Regular Board Meeting as amended with the date changed to January 16<sup>th</sup>; seconded by Trustee Guerin. **Motion carried.** Trustee Guerin moved to approve the minutes of the February 6<sup>th</sup>, 2019 Work Session Meeting as presented; seconded by Treasurer Priehs. **Motion carried.**

**CITIZEN'S COMMENTS**

1. Allen Rosenbalm commended Supervisor Hoeksema on his work in the Township.

**ACTION ITEMS**

**1. Salary Resolution-**

- a. Supervisor Hoeksema read the salary resolution for the office of the Clerk. Treasurer Priehs moved to adopt the resolution; seconded by Trustee Guerin. A roll call vote was held: yeas - Supervisor Hoeksema, Clerk Jepsen, Treasurer Priehs, and Trustee Guerin; nays - none. **Resolution adopted.**
  - b. Supervisor Hoeksema read resolution for salary of the office of Treasurer. Trustee Guerin moved to adopt the resolution; seconded by Clerk Jepsen. A roll call vote was held: yeas - Trustee Guerin, Clerk Jepsen, Treasurer Priehs, and Supervisor Hoeksema; nays - none. **Resolution adopted.**
  - c. Supervisor Hoeksema read the resolution for the salary of the office of Trustee. Treasurer Priehs moved to adopt the resolution; seconded by Supervisor Hoeksema. A roll call vote was held: yeas - Clerk Jepsen, Trustee Guerin, Treasurer Priehs, and Supervisor Hoeksema; nays - none. **Resolution adopted.**
  - d. Supervisor Hoeksema read the resolution for the salary of the office of Supervisor. Treasurer Priehs moved to adopt the resolution; seconded by Trustee Guerin. A roll call vote was held: yeas - Treasurer Priehs, Supervisor Hoeksema, Trustee Guerin, and Clerk Jepsen; nays - none. **Resolution adopted.**
2. **Budget Review-** Supervisor Hoeksema reviewed the proposed Township budget for the 2019-2020 fiscal year. Discussion was held.
  3. **Road Commission Meeting Review-** Supervisor Hoeksema reviewed the February 19, 2019 Road Commission Meeting highlights. Discussion was held.

**OPERATIONAL MONITORING**

- 1. **Treasurer’s Report-** Clerk Jepsen made a motion to approve the Treasurer’s Report as presented; seconded by Trustee Guerin. **Motion carried.**
- 2. **Assessor’s Report-** None.
- 3. **Planning Commission Report-** None.
- 4. **Cemetery Report-** None.
- 5. **Attorney’s Report-** None.
- 6. **Safety Report-** Discussion was held.
- 7. **Enforcement Report-** None.

**BILLS TO BE PAID**

*Checks Preapproved and Written-* Clerk Jepsen moved to approve the Checks Preapproved and Written as presented; seconded by Trustee Guerin. **Motion carried.**

<b>General Fund</b>	<b>\$11,984.77</b>
<b>General Fund Payroll</b>	<b>\$17,375.42</b>
<i>Checks #12600-12651, 3 EFTPS</i>	
<b>Fire Protection Services Fund</b>	<b>\$0.00</b>
<i>N/A</i>	
<b>Cemetery Fund</b>	<b>\$3,154.05</b>
<b>Cemetery Fund Payroll</b>	<b>\$0.00</b>
<i>Checks #4657-4666</i>	
<b>Permit Fund</b>	<b>\$2,930.00</b>
<b>Permit Fund Payroll</b>	<b>\$1,926.10</b>
<i>Checks #1324-1333, 3 EFTPS</i>	
<b>OEF/MP</b>	<b>\$0.00</b>
<b>Perpetual Care</b>	<b>\$0.00</b>
<b>Trust &amp; Agency</b>	<b>\$0.00</b>
<b>Water Fund</b>	<b>\$2,507.84</b>
<i>Checks #1169-1173</i>	
<b>TOTAL</b>	<b>\$39,878.18</b>

**ADJOURNMENT**

The meeting was adjourned at 8:21 pm.

**RESPECTFULLY SUBMITTED**

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Carla Jepsen, Imlay Township Clerk

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Steve Hoeksema, Imlay Township Supervisor

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Melanie Ross, Recording Secretary