

**IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
December 18th, 2019- 7:30 PM**

ATTENDANCE

Roll Call – Recording Secretary Melanie Ross called roll. Supervisor Hoeksema declared a quorum of the Imlay Township Board present.

Members Present: Supervisor Hoeksema, Clerk Jepsen, Treasurer Priehs, Trustee Stoldt, and Trustee Guerin.

Members Absent: None

Others Present: Recording Secretary Ross, Attorney Gildner, Enforcement Officer Gepfrey and members of the public.

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order at 7:30 pm.

APPROVAL OF AGENDA

Supervisor Hoeksema added *Action Item 10- Salary of Enforcement Officer*. Trustee Stoldt moved to approve the agenda as amended seconded by Trustee Guerin. **Motion carried.**

APPROVAL OF MINUTES

Trustee Guerin moved to approve the Minutes of the November 20, 2019 Regular Meeting as presented; seconded by Trustee Stoldt. **Motion carried.** Trustee Stoldt moved to approve the Minutes of the December 4th, 2019 Work Session Meeting as presented; seconded by Treasurer Priehs. **Motion carried.**

CITIZEN'S COMMENTS

1. Citizens expressed condolences for the loss of two previous Township employees.

ACTION ITEMS

1. **Appointment to Library Board-** Treasurer Priehs moved to appoint Connie Brett to the Library Board for a term beginning January 1st, 2020 and ending December 31st, 2023; seconded by Trustee Stoldt. **Motion carried.**
2. **Fire Contract-** Supervisor Hoeksema discussed the Township's new Fire Contract terms. Trustee Stoldt made a motion to approve the Township's Fire Contract with the City of Imlay City; seconded by Trustee Guerin. **Motion carried.**
3. **Belle Valley Lane Road Agreement-** Treasurer Priehs made a motion to approve the Belle Valley Lane Road Agreement; seconded by Trustee Stoldt. **Motion carried.**
4. **Election Update-** Clerk Jepsen discussed voter turnout from the November 2019 Election.
5. **Maintenance Agreement Election Equipment--**Clerk Jepsen discussed a 5-year long maintenance agreement for our Election equipment. Clerk Jepsen moved to agree to the Maintenance Agreement for the Township election equipment; seconded by Treasurer Priehs. Discussion was held. **Motion carried.**
6. **Deputy Contract-** Supervisor Hoeksema discussed the Sheriff Deputy Contract for the 2020 calendar year. Trustee Guerin made a motion to approve the 2020 Sheriff Deputy Contract with Lapeer County; seconded by Trustee Stoldt. **Motion carried.**
7. **Calendar-** Treasurer Priehs moved to approve the 2020 Township Calendar; seconded by Trustee Guerin. **Motion carried.**

8. **Shredder-** Clerk Jepsen discussed using a new shredder service vs. buying a shredder for the Township. Clerk Jepsen made a motion to begin using Extreme Shreds, with a 64-gallon bin to be picked up quarterly; seconded by Treasurer Priehs. **Motion carried.**
9. **Bank Signature Update-** Trustee Stoldt made a motion to remove Celes Sullivan, and to add Rachel Greenman as signers on the Township Bank account; seconded by Trustee Guerin. **Motion carried.**
10. **Enforcement Officer Salary-** Supervisor Hoeksema discussed adding a salary for our Township Enforcement Officer. Trustee Stoldt made a motion to pay \$500 to the Township Enforcement Officer, payable in December yearly; seconded by Trustee Guerin. **Motion carried.**

OPERATIONAL MONITORING

1. **Treasurer’s Report-** Clerk Jepsen made a motion to approve the Treasurer’s report as amended; seconded by Trustee Stoldt. **Motion carried.**
2. **Assessor’s Report-** None.
3. **Planning Commission Report-** None.
4. **Cemetery Report-** None.
5. **Attorney’s Report-** Supervisor Hoeksema inquired about marijuana growing facilities in the Township.
6. **Safety Report-** None.
7. **Enforcement Report-** None.
8. **Road Condition Report-** None.

BILLS TO BE PAID

Bills to be paid- Clerk Jepsen moved to approve the bills to be paid as presented; seconded by Treasurer Priehs. **Motion carried.**

General Fund	\$18,281.48
General Fund Payroll	\$9,499.11
<i>Checks #12972-13013, 1 EFTPS</i>	
Fire Protection Services Fund	\$13,550.00
<i>Check #1016-1018</i>	
Cemetery Fund	\$2,089.89
Cemetery Fund Payroll	\$0.00
<i>Checks #4702-4703</i>	
Permit Fund	\$0.00
Permit Fund Payroll	\$2,110.62
<i>Checks #1395-1396, 1 EFTPS</i>	
OEF/MP	\$0.00
Perpetual Care	\$0.00
Trust & Agency	\$0.00
Water Fund	\$1,261.22
<i>Checks #1191-1192</i>	
TOTAL	\$46,792.32

ADJOURNMENT

The meeting was adjourned at 8:40 pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Steve Hoeksema, Imlay Township Supervisor

Melanie Ross, Recording Secretary

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