

**IMLAY TOWNSHIP
PLANNING COMMISSION MINUTES
December 11, 2018- 7:30 PM**

ATTENDANCE-

Roll Call- Recording Secretary Melanie Ross called roll. Chairperson Farkas declared a quorum of the Commission present.

Present- Chairperson Farkas, Vice Chairperson Stoldt, Commissioners Goodreau, Parsch and Cantrell.

Absent- Commissioners Priehs and Martin.

Others Present- Recording Secretary Melanie Ross, Supervisor Hoeksema, Planner Habben and members of the public.

CALL MEETING TO ORDER

Chairperson Farkas called the meeting to order at 7:33 pm.

APPROVAL OF AGENDA

Commissioner Goodreau moved to add *item 3: Secretary election* to the agenda; seconded by Commissioner Parsch. **Motion carried.** Vice Chairperson Stoldt moved to approve the agenda of the December 11th, 2018 Planning Commission Meeting as presented; seconded by Commissioner Cantrell. **Motion carried.**

APPROVAL OF MINUTES

Commissioner Cantrell moved to approve the minutes of the October 9th, 2018 Planning Commission Meeting; seconded by Commissioner Parsch. **Motion carried.**

CITIZEN'S COMMENTS

1. None

NEW BUSINESS

1. **RE District Draft-** Planner Habben reviewed the Rural Estate Residential District draft. Discussion was held. Commissioner Parsch made a motion to hold a public hearing with the draft as amended; seconded by Commissioner Goodreau. **Motion carried.**
2. **2018 Annual Report-** Planner Habben discussed the 2018 Annual Planning Commission Report draft. Discussion was held. Commissioner Cantrell made a motion to accept the 2018 Annual Planning Commission Report draft as amended; seconded by Vice Chairperson Stoldt. **Motion carried.**
3. **Subdivision Control Ordinance-** Planner Habben reviewed the Subdivision Control Ordinance draft. Discussion was held. Commissioner Goodreau made a motion to hold a public hearing regarding the Subdivision Control Ordinance Draft; seconded by Commissioner Parsch. **Motion carried.**
4. **Secretary Election-** Chairperson Farkas made a motion to nominate Commissioner Goodreau as Planning Commission Secretary; seconded by Commissioner Cantrell. **Motion carried.**

OLD BUSINESS

1. None

OPERATIONAL MONITORING

1. **Township Board Report-** None
2. **Planner's Report-** None.
3. **Building Report-** None
4. **Correspondence and Communications-** None

ADJOURNMENT

Chairperson Farkas made a motion to adjourn the meeting at 9:01pm; seconded by Commissioner Cantrell. **Motion carried.**

RESPECTFULLY SUBMITTED

Rick Farkas, Chairperson

Keith Goodreau, Secretary

Melanie Ross, Recording Secretary