

IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
August 15th, 2018- 7:30 PM

ATTENDANCE

Roll Call – Recording Secretary Melanie Ross called roll. Supervisor Hoeksema declared a quorum of the Imlay Township Board present.

Members Present: Supervisor Hoeksema, Clerk Jepsen, Treasurer Priehs, and Trustee Guerin.

Members Absent: None.

Others Present: Recording Secretary Melanie Ross and members of the public.

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order at 7:30 pm.

APPROVAL OF AGENDA

Treasurer Priehs moved to approve the agenda as amended; seconded by Trustee Guerin. **Motion carried.**

APPROVAL OF MINUTES

Treasurer Priehs moved to approve the Minutes of the July 18th, 2018 Regular Board Meeting as presented; seconded by Trustee Guerin. **Motion carried.** Trustee Guerin moved to approve the Minutes of the August 1st, 2018 Work Session Meeting as presented; seconded by Treasurer Priehs. **Motion carried.**

CITIZEN'S COMMENTS

1. Laurie P inquired about the Township recycling bin.

ACTION ITEMS

1. **Planning Commission Resignation-** Larry Lloyd gave his formal letter of resignation from the Planning Commission to the Township Board. Treasurer Priehs moved to accept Larry Lloyd's resignation from the Planning Commission; seconded by Trustee Guerin; **motion carried.**
2. **Landscape Ordinance-** Supervisor Hoeksema offered the **Section 4.68 Landscapers, Landscape Services and Similar Home-Based Businesses** Zoning Ordinance. Treasurer Priehs made a motion to adopt the Ordinance; Trustee Guerin seconded. A roll call vote was held. Yeas - Priehs, Guerin, Hoeksema, Jepsen; Nays - none. **Motion carried.**
3. **Cleaning Contract-** Lori O'Dell has requested an increase in her cleaning contract to \$75 per week and \$175 per deep clean (spring and fall). This increase will only cover the Township Hall and not the Mausoleum. Moved by Clerk Jepsen; seconded by Treasurer Priehs to increase Lori O'Dell's cleaning contract to \$75 per week and \$175 per deep clean. **Motion carried.**
4. **Election Report-** The election went well, with just under 30% voter turnout in Imlay Township.
5. **Speed Limit Fairgrounds-** Supervisor Hoeksema read the resolution to decrease the speed limit on Fairgrounds Road to 25 mph from the Imlay City limits to the Township Hall. Moved by Supervisor Hoeksema to adopt the resolution as read; seconded by Trustee Guerin. Yeas - Hoeksema, Priehs, Guerin, Jepsen; Nays – none. **Resolution carried.**

- Insurance** – Clerk Jepsen presented the bill from the EMC Insurance Company (Ted Hartleb Agency) for the Township insurance in the amount of \$9,188.00. Moved by Clerk Jepsen, seconded by Treasurer Priehs to approve the renewal of the insurance in the amount of \$9,188.00. **Motion carried.**

OPERATIONAL MONITORING

- Treasurer’s Report-** Clerk Jepsen made a motion to approve the Treasurer’s Report as presented; seconded by Trustee Guerin. **Motion carried.**
- Assessor’s Report-** None.
- Planning Commission Report-** Clerk Jepsen reported that the Planning Commission met in August and discussed a site plan review for JAS Trucking and a proposed development by Racz Building and Development. No action was taken.
- Cemetery Report-** None.
- Attorney’s Report-** None.
- Safety Report-** None.
- Enforcement Report-** None.

BILLS TO BE PAID

Bills to be Paid- Clerk Jepsen moved to approve the bills to be paid as presented; seconded by Treasurer Priehs. **Motion carried.**

Checks Preapproved and Written- Clerk Jepsen moved to approve the Checks Written as presented; seconded by Treasurer Priehs. **Motion carried.**

General Fund	\$169,948.91
General Fund Payroll	\$9,549.63
<i>Checks #12341-12391, 1 EFTPS</i>	
Fire Protection Services Fund	\$13,000.00
<i>Check 1003</i>	
Cemetery Fund	\$1,398.62
Cemetery Fund Payroll	\$954.47
<i>Checks #4618-4621, 1 EFTPS</i>	
Permit Fund	\$100.00
Permit Fund Payroll	\$2,858.19
<i>Checks #1278-1283, 1 EFTPS</i>	
OEF/MP (check #128)	\$84.00
Perpetual Care	\$0.00
Trust & Agency	\$0.00
Water Fund	\$2,236.87
<i>Checks #1158-1159</i>	
TOTAL	\$200,130.69

ADJOURNMENT

The meeting was adjourned at 8:40 pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Steve Hoeksema, Imlay Township Supervisor

Melanie Ross, Recording Secretary