

**IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
November 21st, 2018- 7:30 PM**

ATTENDANCE

Roll Call – Recording Secretary Melanie Ross called roll. Supervisor Hoeksema declared a quorum of the Imlay Township Board present.

Members Present: Supervisor Hoeksema, Clerk Jepsen, Treasurer Priehs, Trustee Guerin.

Members Absent: Trustee Stoldt.

Others Present: Recording Secretary Melanie Ross, Enforcement Officer Gepfrey and members of the public.

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order at 7:30 pm.

APPROVAL OF AGENDA

Supervisor Hoeksema added *Action Item 7: marijuana businesses*. Trustee Guerin moved to approve the agenda as amended; seconded by Treasurer Priehs. **Motion carried.**

APPROVAL OF MINUTES

Treasurer Priehs moved to approve the Minutes of the October 17th, 2018 Regular Board Meeting as presented; seconded by Trustee Guerin. **Motion carried.**

CITIZEN'S COMMENTS

1. None.

ACTION ITEMS

1. **2019 Calendar-** Trustee Guerin moved to approve the 2019 Township Calendar; seconded by Clerk Jepsen. **Motion carried.**
2. **Election Report-** Clerk Jepsen went over election turn out results. Discussion was held.
3. **Survey Results-** Clerk Jepsen discussed results of the Township survey thus far.
4. **Snow Removal Contract-** Supervisor Hoeksema recommended re-contracting with Luke Childers for snow removal for the 2018/2019 winter. Treasurer Priehs made a motion to re-contract with Luke Childers for the same prices as previous years; seconded by Trustee Guerin. **Motion carried.**
5. **Extra Recycling-** Clerk Jepsen recommended extra recycling pickup during the holiday season. Clerk Jepsen moved to approve four extra recycling pick-ups, two in December and two in January; seconded by Treasurer Priehs. **Motion carried.**
6. **Budget Amendments-** Clerk Jepsen discussed budget amendments for the Township budget. Treasurer Priehs made a motion to accept the proposed budget amendments for General Fund; seconded by Trustee Guerin. **Motion carried.** Trustee Guerin moved to approve the Cemetery Fund budget amendments; seconded by Treasurer Priehs. **Motion carried.** Trustee Guerin made a motion to accept the proposed budget amendment for the Permit Fund; seconded by Treasurer Priehs. **Motion carried.**
7. **Marijuana Businesses-** Supervisor Hoeksema inquired about how the Board would like to precede regarding recreational marijuana. Discussion was held.

OPERATIONAL MONITORING

1. **Treasurer's Report-** Clerk Jepsen made a motion to approve the Treasurer's Report as presented; seconded by Trustee Guerin. **Motion carried.**
2. **Assessor's Report-** None.
3. **Planning Commission Report-** None.
4. **Park Committee Report-** None.
5. **Cemetery Report-** Trustee Guerin made a motion to accept John Parnicky's letter of retirement; seconded by Treasurer Priehs. **Motion carried.**
6. **Attorney's Report-** None.
7. **Safety Report-** None.
8. **Enforcement Report-** Enforcement Officer Gepfrey gave an update about enforcement cases.

BILLS TO BE PAID

Bills to be paid- Clerk Jepsen moved to approve the bills to be paid; seconded by Treasurer Priehs. **Motion carried.**

Checks Preapproved and Written- Clerk Jepsen moved to approve the Checks Written as presented; seconded by Trustee Guerin. **Motion carried.**

General Fund	\$16,407.38
General Fund Payroll	\$10,049.84
<i>Checks #12484-12526, 1 EFTPS</i>	
Fire Protection Services Fund	\$0.00
<i>N/A</i>	
Cemetery Fund	\$107.51
Cemetery Fund Payroll	\$954.44
<i>Checks #4637-4640, 1 EFTPS</i>	
Permit Fund	\$4,091.17
Permit Fund Payroll	\$1,235.64
<i>Checks #1305-1313, 1 EFTPS</i>	
OEF/MP	\$95.37
<i>Checks #120</i>	
Perpetual Care	\$0.00
Trust & Agency	\$0.00
Water Fund	\$2,795.12
<i>Checks #1163-1165</i>	
TOTAL	\$35,736.47

ADJOURNMENT

The meeting was adjourned at 8:28 pm.

RESPECTFULLY SUBMITTED

Carla Jepsen, Imlay Township Clerk

Steve Hoeksema, Imlay Township Supervisor

Melanie Ross, Recording Secretary