

**IMLAY TOWNSHIP  
PLANNING COMMISSION MINUTES  
FEBRUARY 13, 2018 - 7:30 PM**

**ATTENDANCE**

**Roll Call-** Chairperson Goodreau called a quorum of the Commission present.

**Present-** Chairperson Goodreau, Vice Chairperson Farkas, Commissioners Jepsen, Parsch, Stoldt, and Cantrell.

**Absent-** Commissioners Martin, Walton, and Lloyd

**Others Present-** Supervisor Hoeksema, Planner Caitlyn McGoldrick

**CALL MEETING TO ORDER**

Chairperson Goodreau called the meeting to order with the Pledge of Allegiance at 8:15pm led by Commissioner Cantrell.

**APPROVAL OF AGENDA**

Chairperson Goodreau added to New Business “new layout of annual report” as item A. Commissioner Parsch moved to approve agenda as amended; Commissioner Cantrell seconded; **motion carried.**

**APPROVAL OF MINUTES**

Commissioner Cantrell moved to approve the minutes of the December 12, 2017 Planning Commission meeting as presented; seconded by Commissioner Farkas; **motion carried.**

**CITIZEN’S COMMENTS**

A. None

**NEW BUSINESS**

- A. New Layout of Annual Report** – Planner McGoldrick explained the thought process behind an annual report. The consensus of the Commission was to have the planner put the report together this year. Discussion was held regarding what to include in the report.
- B. Draft Solar Energy Language** – Planner McGoldrick reviewed the latest revisions. No further revisions being needed, she recommended a Public Hearing be held April 10<sup>th</sup>. Commissioner Farkas moved to accept the latest edits and to hold a Public Hearing on April 10<sup>th</sup>; Commissioner Stoldt seconded. **Motion carried.**
- C. Draft Landscape, Landscape Services, & Similar Home-based Businesses** – The consensus of the Commission was to remove landscape services from rural estates zoning. Planner McGoldrick will make the edits and bring back for review at the next meeting.
- D. Subdivision Control Ordinance** – Planner McGoldrick went over the draft of the ordinance. She will make the changes suggested by Commission and bring back at the next meeting.

**OLD BUSINESS**

A. None

**OPERATIONAL MONITORING**

- A. **Township Board Report-** Commissioner Cantrell commented on the website; Commissioner Jepsen answered his concern and updated the Commission on what is happening in the Township.
- B. **Planner’s Report-** None
- C. **Building Report-** Forty-two permits were issued in 2017 including ten new homes. The Township valuation is up.
- D. **Correspondence and Communications-** Supervisor Hoeksema informed the Commission that Commissioner Larry Lloyd will not be able to continue his service on the Planning Commission. Supervisor Hoeksema is looking for candidates to fill open positions on the PC. The election of officers will be on the agenda for the next meeting.

**ADJOURNMENT**

Commissioner Cantrell moved to adjourn the meeting; seconded by Commissioner Parsch; **meeting adjourned at 10:00 pm.**

**RESPECTFULLY SUBMITTED**

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Keith Goodreau, Chairperson

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Nancy Parsch, Secretary

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Carla Jepsen, Acting Recording Secretary