

**IMLAY TOWNSHIP BOARD  
REGULAR MEETING MINUTES  
March 21, 2018- 7:30 PM**

**ATTENDANCE**

**Roll Call** – Recording Secretary Melanie Ross called roll. Supervisor Hoeksema declared a quorum of the Imlay Township Board present.

**Members Present:** Supervisor Hoeksema, Clerk Makedonsky, Treasurer Priehs, Trustee Guerin and Trustee Jepsen.

**Members Absent:** None

**Others Present:** Recording Secretary Melanie Ross, Attorney Gildner, and members of the public.

**CALL MEETING TO ORDER**

Supervisor Hoeksema called the meeting to order at 7:30 pm.

**APPROVAL OF AGENDA**

Supervisor Hoeksema added *Action Item 9-Park Grant Application Resolution and Action Item 10- Dumpster Day* to the agenda. Trustee Jepsen moved to approve the agenda as presented; seconded by Treasurer Priehs. **Motion carried.**

**APPROVAL OF MINUTES**

Treasurer Priehs moved to approve the Minutes of the February 21<sup>st</sup>, 2017 Regular Board Meeting as presented; seconded by Trustee Jepsen. **Motion carried.**

**CITIZEN'S COMMENTS**

1. Gary Glenn introduced himself and stated his plan running for State Senate.

**PUBLIC HEARING**

The public hearing for the 2018/2019 budget was opened at 7:34 pm. There were no comments, the public hearing was closed at 7:35 pm.

**ACTION ITEMS**

1. **Budget 2018/2019-** Trustee Guerin moved to adopt the Imlay Township budget for 2018/2019; seconded by Trustee Jepsen. **Motion carried.**
2. **House at 668 Van Dyke-** Attorney Gildner updated the Board on legal actions taken regarding the house at 668 Van Dyke Rd. Discussion was held.
3. **Polly Ann Trail-** Treasurer Priehs moved to approve the resolution for the Polly Ann Trail as presented; seconded by Trustee Guerin. A roll call vote was held. **Motion carried.**
4. **Office Manager Position-** Discussion was held regarding the hiring process and wage of a new Office Manager/Receptionist.
5. **Alarm-** Discussion was held regarding adding an alarm system to the Imlay Township Hall. No action taken.
6. **Website Quote-** Discussion was held regarding rebuilding the Township Website. Treasurer Priehs made a motion to approve the website rebuild in the amount of \$4,800; seconded by Trustee Guerin. **Motion carried.** Trustee Jepsen moved to approve the quote from Brian Lawlor for annual maintenance on the Township computers in the amount of \$8699 to be billed quarterly; seconded by Trustee Guerin. **Motion carried.**

7. **Outdoor Assembly Gateway Church-** Trustee Guerin moved to approve the application from Gateway Church for an outdoor assembly; seconded by Treasurer Priehs. **Motion Carried.**
8. **Budget Amendments-** Clerk Makedonsky made a motion to approve the budget amendments titled *Budget Amendments March 2018* with the addition of amendments to the Water Fund included. ; seconded by Treasurer Priehs. **Motion carried.**
9. **Park Grant Application Resolution-** Clerk Makedonsky offered the Park Grant Application Resolution; supported by Trustee Jepsen. A roll call vote was held. **Resolution adopted.**
10. **Dumpster Day-** Discussion was held regarding hosting another Township Dumpster Day. Trustee Jepsen made a motion to host a Township Dumpster day on April 21<sup>st</sup>, 2018; seconded by Treasurer Priehs. **Motion carried.**

### OPERATIONAL MONITORING

1. **Treasurer's Report-** Trustee Jepsen made a motion to approve the Treasurer's Report as presented; seconded by Trustee Guerin. **Motion carried.**
2. **Assessor's Report-** None.
3. **Planning Commission Report-** None.
4. **Park Committee Report-** None.
5. **Cemetery Report-** None.
6. **Attorney's Report-** None.
7. **Safety Report-** None.
8. **Enforcement Report-** None.

### BILLS TO BE PAID

*Bills to be Paid-* Clerk Makedonsky moved to approve the Bills to be Paid as presented; seconded by Treasurer Priehs. **Motion carried.**

*Checks Preapproved and Written-* Clerk Makedonsky moved to approve the Checks Written as presented; seconded by Trustee Guerin. **Motion carried.**

<b>General Fund</b>	<b>\$4,435.64</b>
<b>General Fund Payroll</b>	<b>\$9,554.64</b>
<i>Checks #12156-12191, Two EFTPS</i>	
<b>Fire Protection Services Fund</b>	<b>\$0.00</b>
<i>Check</i>	
<b>Cemetery Fund</b>	<b>\$3,540.45</b>
<b>Cemetery Fund Payroll</b>	<b>\$1,076.50</b>
<i>Checks #5481-4588, Two EFTPS</i>	
<b>Permit Fund</b>	<b>\$705.40</b>
<b>Permit Fund Payroll</b>	<b>\$277.55</b>
<i>Checks #1251-1255, Two EFTPS</i>	
<b>OEF/MP</b>	<b>\$0.00</b>
<b>Perpetual Care</b>	<b>\$0.00</b>
<b>Trust &amp; Agency</b>	<b>\$0.00</b>
<b>Water Fund</b>	<b>\$2,075.94</b>
<i>Checks #1142-1144</i>	
<b>TOTAL</b>	<b>\$21,666.12</b>

### ADJOURNMENT

Trustee Guerin made a motion to adjourn the meeting at 9:52 pm; seconded by Trustee Jepsen. **Motion carried.**

**RESPECTFULLY SUBMITTED**

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Liz Makedonsky, Imlay Township Clerk

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Steve Hoeksema, Imlay Township Supervisor

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Melanie Ross, Recording Secretary

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