

**IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
February 21st, 2018- 7:30 PM**

ATTENDANCE

Roll Call – Recording Secretary Melanie Ross called roll. Supervisor Hoeksema declared a quorum of the Imlay Township Board present.

Members Present: Supervisor Hoeksema, Clerk Makedonsky, Treasurer Priehs, Trustee Guerin and Trustee Jepsen.

Members Absent: None

Others Present: Recording Secretary Melanie Ross and members of the public.

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order at 7:30 pm.

APPROVAL OF AGENDA

Supervisor Hoeksema added *Action Item 7-resignation from ZBA* to the agenda. Trustee Guerin moved to approve the agenda as amended; seconded by Treasurer Priehs. **Motion carried.**

APPROVAL OF MINUTES

Trustee Jepsen moved to approve the Minutes of the January 17th, 2017 Regular Board Meeting as presented; seconded by Treasurer Priehs. **Motion carried.** Treasurer Priehs moved to approve the Minutes of the February 7th, 2017 Work Session Meeting; seconded by Trustee Guerin.

Motion carried.

CITIZEN'S COMMENTS

1. Allen Rosenbalm announced his plans to run for Imlay City's City Council, along with important issues he plans to pursue if elected.

ACTION ITEMS

1. **Thumb Narcotics Support-** Clerk Makedonsky made a motion to continue support to the Thumb Narcotics Unit in the amount of \$1,500 at the change of the fiscal year; seconded by Trustee Jepsen. **Motion carried.**
2. **Uploading Ordinances to Website-** Discussion was held regarding uploading the most recent Township Ordinances to the Township Website.
3. **Accessor Requests-** Clerk Makedonsky made a motion to raise the fee for land parcel splits and combinations from \$50.00 to \$75.00, seconded by Treasurer Priehs. **Motion carried.** Clerk Makedonsky made a motion that when a land split or parcel combination application involves more than 3 parcels that 50% of the application fee be included in the accessors compensation effective April 1st, 2018, seconded by Treasurer Priehs. **Motion carried.**
4. **Salary Resolution-** The Township Board discussed the Salary Resolutions for the Township Board Members. See attached resolutions.
5. **Budget Review-** The 2018-2019 Township Budget Draft was reviewed and updated.
6. **Support for Homeless Vets-** Treasurer Priehs made a motion to send a letter of support to the program for homeless Vets; seconded by Trustee Jepsen. **Motion carried.**
7. **Resignation from ZBA-** Clerk Makedonsky made a motion to accept the resignation of Travis Priehs from the Zoning Board of Appeals; seconded by Trustee Guerin. **Motion carried.**

8. **Appointments to Planning Commission-** Clerk Makedonsky made a motion to appoint Keith Goodreau, Rick Farkas, and Travis Priehs to the Township Planning Commission for a term effective 03/01/18 through 03/01/21; seconded by Trustee Jepsen. **Motion carried.**
9. **Park Grant-** Discussion was held regarding reapplying for the park grant. Clerk Makedonsky made a motion to have ROWE, PSC resubmit the Township park grant; seconded by Trustee Guerin. **Motion carried.**

OPERATIONAL MONITORING

1. **Treasurer’s Report-** Clerk Makedonsky made a motion to approve the Treasurer’s Report as financially presented; seconded by Trustee Jepsen. **Motion carried.**
2. **Assessor’s Report-** None.
3. **Planning Commission Report-** None.
4. **Park Committee Report-** None.
5. **Cemetery Report-** None.
6. **Attorney’s Report-** None.
7. **Safety Report-** None.
8. **Enforcement Report-** None.

BILLS TO BE PAID

Bills to be Paid- Clerk Makedonsky moved to approve the Bills to be Paid as presented; seconded by Treasurer Priehs. **Motion carried.**

Checks Preapproved and Written- Clerk Makedonsky moved to approve the Checks Written as presented; seconded by Trustee Jepsen. **Motion carried.**

| | |
|---------------------------------------|--------------------|
| General Fund | \$33,935.06 |
| General Fund Payroll | \$9,379.48 |
| <i>Checks #12102-12152, Two EFTPS</i> | |
| Fire Protection Services Fund | \$13,000.00 |
| <i>Check # 001</i> | |
| Cemetery Fund | \$4,170.46 |
| Cemetery Fund Payroll | \$1,415.25 |
| <i>Checks #4568-4579, Two EFTPS</i> | |
| Permit Fund | \$5,872.50 |
| Permit Fund Payroll | \$1,206.01 |
| <i>Checks #1251-1255, Two EFTPS</i> | |
| OEF/MP | \$0.00 |
| Perpetual Care | \$0.00 |
| Trust & Agency | \$0.00 |
| Water Fund | \$3,701.90 |
| <i>Checks #1142-1144</i> | |
| TOTAL | \$72,680.66 |

ADJOURNMENT

Clerk Makedonsky moved to adjourn at 9:24 pm.

RESPECTFULLY SUBMITTED

Liz Makedonsky, Imlay Township Clerk

Steve Hoeksema, Imlay Township Supervisor

Melanie Ross, Recording Secretary

Imlay Township

682 N. Fairgrounds
Imlay City, Michigan 48444

Steve Hoeksema, Supervisor
Elizabeth Makedonsky, Township Clerk
Melanie Priehs, Treasurer
Michael Guerin, Trustee
Friday
Carla Jepsen, Trustee

Phone: 810 724-8835
Fax: 810 724-3847
Office Hours: 9:00 am - 1:00 pm
Monday - Wednesday -

www.ImlayTownship.org

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of supervisor is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2018, the salary of the office of supervisor shall be as follows:

Supervisor: \$16,529.00 salary

The foregoing resolution offered by board member **Liz Makedonsky**.

Supported by board member **Melanie Priehs**.

Upon a roll call vote, the following voted:

| | | |
|------------|---|--|
| Makedonsky | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No |
| Jepsen | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No |
| Priehs | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No |
| Hoeksema | <input type="checkbox"/> Aye | <input checked="" type="checkbox"/> No |
| Guerin | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No |

The supervisor declared the resolution adopted.

_____, Clerk

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RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of clerk is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2018, the salary of the office of clerk shall be as follows:

Clerk: \$21,200.00 salary

Additional one time compensation of \$500 when more than three (3) elections are held in a calendar year.

The foregoing resolution offered by board member **Melanie Priehs**.

Supported by board member **Michael Guerin**.

Upon a roll call vote, the following voted:

| | | |
|------------|---------------|--------------|
| Makedonsky | <u> </u> Aye | <u> </u> No |
| Jepsen | <u> </u> Aye | <u> </u> No |
| Priehs | <u> </u> Aye | <u> </u> No |
| Hoeksema | <u> </u> Aye | <u> </u> No |
| Guerin | <u> </u> Aye | <u> </u> No |

The supervisor declared the resolution adopted.

_____, Clerk

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WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of treasurer is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2018, the salary of the office of treasurer shall be as follows:

Treasurer: \$22,285.00 salary

The foregoing resolution offered by board member **Steve Hoeksema**.

Supported by board member **Michael Guerin**.

Upon a roll call vote, the following voted:

| | | |
|------------|---|--|
| Makedonsky | <input type="checkbox"/> Aye | <input checked="" type="checkbox"/> No |
| Jepsen | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No |
| Priehs | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No |
| Hoeksema | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No |
| Guerin | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No |

The supervisor declared the resolution adopted.

_____, Clerk

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WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of trustee is warranted;

THEREFORE BE IT RESOLVED, that as of April 1, 2018, the salary of the office of trustee shall be as follows:

Trustee: \$4,400.00 salary

The foregoing resolution offered by board member **Liz Makedonsky**.

Supported by board member **Melanie Priehs**.

Upon a roll call vote, the following voted:

| | |
|------------|---------------------------------|
| Makedonsky | <u> x </u> Aye <u> </u> No |
| Jepsen | <u> x </u> Aye <u> </u> No |
| Priehs | <u> x </u> Aye <u> </u> No |
| Hoeksema | <u> x </u> Aye <u> </u> No |
| Guerin | <u> x </u> Aye <u> </u> No |

The supervisor declared the resolution adopted.

_____, Clerk