

**IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
January 17th, 2018- 7:30 PM**

ATTENDANCE

Roll Call – Recording Secretary Melanie Ross called roll. Supervisor Hoeksema declared a quorum of the Imlay Township Board present.

Members Present: Supervisor Hoeksema, Clerk Makedonsky, Treasurer Priehs, and Trustee Jepsen.

Members Absent: Trustee Guerin

Others Present: Recording Secretary Melanie Ross, Attorney Gildner and members of the public.

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order at 7:30 pm.

APPROVAL OF AGENDA

Clerk Makedonsky added *Action Item F- Budget Amendment* to the agenda. Clerk Makedonsky moved to approve the agenda as amended; seconded by Trustee Jepsen. **Motion carried.**

APPROVAL OF MINUTES

Trustee Jepsen moved to approve the Minutes of the December 20th, 2017 Regular Board Meeting as presented; seconded by Treasurer Priehs. **Motion carried.** Treasurer Priehs moved to approve the Minutes of the January 3rd, 2017 Work Session Meeting; seconded by Trustee Jepsen. **Motion carried.**

CITIZEN'S COMMENTS

1. Allen Rosenbalm discussed drafting a resolution regarding Lapeer County Veteran Affairs.
2. Kip Reaves inquired about Township roads being resurfaced.
3. Ed Smith from Congressman Paul Mitchell's office presented Supervisor Hoeksema with the MTA Supervisor of the Year Award.

ACTION ITEMS

1. **Tree Work in Cemetery-** Supervisor Hoeksema presented information to the Board about further cleaning up the cemetery trees. Clerk Makedonsky made a motion to hire Edwards Landscaping to do Cemetery tree maintenance, not to exceed \$2,000; seconded by Trustee Jepsen. **Motion carried.**
2. **Treasurer Computer Keyboard and Mouse-** Treasurer Priehs requested a new keyboard and mouse for her desktop computer. Clerk Makedonsky moved to approve the purchase of a new wireless keyboard and mouse for the Treasurer with a budget of \$50; seconded by Supervisor Hoeksema. **Motion carried.**
3. **House at 668 N. Van Dyke-** Discussion was held regarding the house located at 668 N. Van Dyke Rd.
4. **Township Ordinances on Website-** Supervisor Hoeksema would like all of the Township Ordinances published on the Township website. Clerk Makedonsky discussed the amount of time and financial resources this process would take and recommended hiring someone to put current Township Ordinances on the website.

5. **Cemetery Signs-** Supervisor Hoeksema would like the new signs to be added to each driveway in the cemetery. Discussion held. Clerk Makedonsky made a motion to purchase three additional signs for a total of \$200; seconded by Treasurer Priehs. **Motion carried.**
6. **Budget Amendment-** Clerk Makedonsky requested an increase to the Recycling Bin Budget. Treasurer Priehs made a motion to increase the Recycling Budget by \$3,200; seconded by Trustee Jepsen. **Motion carried.**

OPERATIONAL MONITORING

- A. **Treasurer’s Report-** Clerk Makedonsky made a motion to approve the Treasurer’s Report as presented; seconded by Trustee Jepsen. **Motion carried.**
- B. **Assessor’s Report-** None.
- C. **Planning Commission Report-** None.
- D. **Park Committee Report-** The Michigan Recreation grant was not awarded/funded.
- E. **Cemetery Report-** None.
- F. **Attorney’s Report-** None.
- G. **Safety Report-** None.
- H. **Enforcement Report-** None.

BILLS TO BE PAID

Bills to be Paid- Clerk Makedonsky moved to approve the Bills to be Paid as presented; seconded by Treasurer Priehs. **Motion carried.**

Checks Preapproved and Written- Clerk Makedonsky moved to approve the Checks Written as presented; seconded by Trustee Jepsen. **Motion carried.**

General Fund	\$8,557.82
General Fund Payroll	\$3,364.21
<i>Checks #12088-12100, 9601-9615, 2 EFTPS</i>	
Fire Protection Services Fund	\$0.00
<i>Checks N/A</i>	
Cemetery Fund	\$229.16
Cemetery Fund Payroll	\$650.00
<i>Checks #4563-4567, 2 EFTPS</i>	
Permit Fund	\$1,000.00
Permit Fund Payroll	\$962.17
<i>Checks #1248-1250, 2 EFTPS</i>	
OEF/MP	\$0.00
Perpetual Care	\$0.00
Trust & Agency	\$0.00
Water Fund	\$57.05
<i>Checks #1141</i>	
TOTAL	\$14,820.41

ADJOURNMENT

Trustee Jepsen moved to adjourn at 8:17pm; seconded by Treasurer Priehs. **Motion carried.**

RESPECTFULLY SUBMITTED

Liz Makedonsky, Imlay Township Clerk

Steve Hoeksema, Imlay Township Supervisor

Melanie Ross, Recording Secretary

APPROVED 2/21/18