

**IMLAY TOWNSHIP BOARD  
WORK SESSION MEETING MINUTES  
November 1, 2017 - 7:30PM**

**ATTENDANCE**

**Members Present:** Supervisor Steve Hoeksema, Clerk Liz Makedonsky, Treasurer Melanie Priehs, Trustee Carla Jepsen, Trustee Michael Guerin

**Members Absent:** None

**Others Present:** None

**CALL MEETING TO ORDER**

Supervisor Hoeksema called the meeting to order at 7:30pm.

**APPROVAL OF AGENDA**

Supervisor Hoeksema added *Action Item 4 – Road Commission Letter*, Clerk Makedonsky added *Action Item 5 – Direct Deposit* and *Action Item 6 – Cleaning Up Around the Township Hall*, Treasurer Priehs added *Action Item 7 – Recycle Bin*. Trustee Guerin moved to approve the agenda as amended; supported by Trustee Jepsen. **Motion carried.**

**CITIZENS' COMMENTS**

None

**ACTION ITEMS**

1. **Cemetery Rules** - Discussion held. Rules updated and specific details about mausoleum rules explained.
2. **Landscaper on Attica Road** – Ordinance Enforcement Officer will be sent out to direct the business owners to find a new location for their business that adheres to proper zoning regulations within six (6) months of the Enforcement Officer's visit.
3. **Newsletter** – Discussion held about content of the next newsletter. Topics to include: Leaving bags outside of the recycling bin, cemetery rules, new election equipment.
4. **Road Commission Letter** – Road commission received a Safety Grant that will be removing fixed objects within 60 feet from the center of the road on Imlay City Road, between Lake Pleasant Road and the west limits of the City of Imlay City.
5. **Direct Deposit** – Discussion held based on the request of an employee. Further research will be done.
6. **Cleaning Up Around the Township Hall** – Clerk Makedonsky will call for a quote on the clean up prior to the regular Board meeting.
7. **Recycle Bin** – Discussion held about bags of recycling remaining outside of the bins each week. To be further discussed in the future.

**AGENDA ITEMS FOR NEXT MEETING**

Election Update – Regular Meeting

Quarterly Budget Update – Regular Meeting

2018 Projects – Work Session

**ANNOUNCEMENTS**

None

**ADJOURN**

Clerk Makedonsky motioned to adjourn the meeting; supported by Treasurer Priehs. Supervisor Hoeksema declared the meeting **adjourned at 8:41pm.**

Respectfully submitted by:

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Liz Makedonsky, Imlay Township Clerk

APPROVED