

**IMLAY TOWNSHIP BOARD
WORK SESSION MEETING MINUTES
October 4, 2017 - 7:30PM**

ATTENDANCE

Members Present: Supervisor Steve Hoeksema, Treasurer Melanie Priehs, Trustee Carla Jepsen

Members Absent: Clerk Liz Makedonsky, Trustee Michael Guerin

Others Present: None

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order at 7:30 pm.

APPROVAL OF AGENDA

Treasurer Priehs moved to approve the agenda as amended; supported by Trustee Jepsen.

Motion carried.

CITIZENS' COMMENTS

None

ACTION ITEMS

- 1. Discussion on Building Safety** - Discussed list of call for services in county provided by Sheriff's Department. Discussed having an active shooter training at Township Hall in the spring. No action taken.
- 2. Gravel at Recycling Parking Lot** – Entrance needs gravel. Trustee Jepsen moved to have Mark Makedonsky bring a load of gravel at a cost of \$360 for the parking lot to be taken out of General Fund, Building and Grounds. Treasurer Priehs seconded. **Motion carried.**
- 3. Road Brine** – Discussed a third brining for selected roads that are being impacted by the M-21 project. No action taken.
- 4. Cemetery Committee** – Discussed the rules that the Cemetery Committee developed. Made changes. The Committee will meet again October 20th. Treasurer Priehs suggested that the December newsletter focus on the cemetery, including a permit required for grave blankets.
- 5. Water Policy** - Supervisor Hoeksema moved to authorize pressure valve maintenance at Graham Road, not to exceed \$2500. Treasurer Priehs supported; **motion carried.** Supervisor Hoeksema will have Larry Lloyd coordinate the work. Discussion was held on the Water Service Ordinance and the Water Turn Off Policy. Changes will be forwarded to the attorney for a second draft to be considered at next regular meeting. Discussion was held regarding transferring funds from General Fund to Water Fund. No action taken.
- 6. Thumb Alarm Discussion** – Discussion was held regarding installing panic buttons in meeting room, Treasurer's Office, and Main Office. Estimate was \$200 for installation & equipment; \$20 management fee per month. More information is being sought. No action taken.

AGENDA ITEMS FOR NEXT MEETING

Water Service Ordinance and Turn Off Policy

ANNOUNCEMENTS

None

ADJOURN

Trustee Jepsen motioned to adjourn the meeting; supported by Treasurer Priehs. Supervisor Hoeksema declared the meeting **adjourned at 9:25pm.**

Respectfully submitted by:

Carla Jepsen, Deputy Clerk & Recording Secretary

APPROVED