

**IMLAY TOWNSHIP BOARD
WORK SESSION MEETING MINUTES
September 6, 2017 - 7:30PM**

ATTENDANCE

Members Present: Supervisor Steve Hoeksema, Clerk Liz Makedonsky, Treasurer Melanie Priehs, Trustee Carla Jepsen, Trustee Michael Guerin

Members Absent: None

Others Present: Enforcement Officer Mike Gepfrey, Sheriff Scott McKenna, Attorney Chris Stritmatter from Simen, Figura & Parker, PLC.

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order at 8:09pm after Sheriff McKenna's discussion.

APPROVAL OF AGENDA

Supervisor Hoeksema added the following items to the agenda: Action Item 6 – Cemetery Sexton Bond, Action Item 7 – Front Walkway, and Action Item 8 - Windowless Envelopes. Clerk Makedonsky moved to approve the agenda as amended; supported by Treasurer Priehs. **Motion carried.**

CITIZENS' COMMENTS

None

ACTION ITEMS

- 1. Sheriff to Speak** – Sheriff Scott McKenna spoke with the Township Board about the Sheriff Department's services and involvement in Imlay Township. He also presented the updates to the Lapeer County Sheriff's Department over the last year and future projects. (Presentation unofficially began at 7:23pm and concluded at 8:09pm, prior to the meeting being called to order.)
- 2. KAS Motors Zoning Enforcement** – Discussion held as a Board and with the attorney about the next course of action in enforcing the zoning ordinance violations by KAS Motors. Treasurer Priehs made a motion to direct the attorneys at Simen, Figura & Parker, PLC to proceed with filing a petition with Circuit Court against KAS Motor for their violations of the Imlay Township Zoning Ordinance; supported by Trustee Guerin. **Motion carried.**
- 3. Enforcement Officer Report** – Enforcement Officer Mike Gepfrey updated the Board on a blight violation at the Mill's property. He will inspect the property weekly to ensure the clean-up continue.
- 4. Enforcements: Complaint Driven or Inspections** – Discussion held. Complaints will be handled at the Board discretion as long as it adheres to Township notice procedures. Discussion of excessive dirt from road construction being piled up on a private property on Pennell Road was held. Treasurer Priehs made a motion to send a letter to the private property owner about the zoning ordinance violation; supported by Trustee Guerin. **Motion carried.**
- 5. Polly Ann Trail** – Treasurer Priehs updated the Board on the plans for the Polly Ann Trail updates, of which approximately 2 miles is in Imlay Township. A grant has been received, however \$100,000 must be raised to accept the grant. Trustee Guerin made a motion to

contribute \$3,000 to the Polly Ann Trail Project from the Parks & Recreation department line in the General Fund budget; supported by Treasurer Priehs. **Motion failed.** Discussion held. Trustee Guerin made a motion to contribute \$2,000 to the Polly Ann Trail Project from the Parks & Recreation department line in the General Fund budget at this time with further consideration of increasing that contribution after a presentation from the Polly Ann Trail Project committee regarding the details of the project; supported by Treasurer Priehs. **Motion carried.**

6. **Cemetery Sexton Bond** – Clerk Makedonsky contacted Ted Hartleb Agency about a public officials bond for the Imlay Township Cemetery Sexton. For one year of coverage for a \$5,000 bond, it will cost the Township \$75. Trustee Guerin made a motion to obtain a public official’s bond for the cemetery sexton through Ted Hartleb Agency; supported by Treasurer Priehs. **Motion carried.**
7. **Front Walkway** – Discussion held. *get reflective tape to add until we hear more from the park grants.
8. **Windowless Envelopes** – Clerk Makedonsky moved to purchase three (3) boxes of stamped, windowless, self-sealing envelopes from the USPS; supported by Trustee Jepsen. **Motion carried.**

AGENDA ITEMS FOR NEXT MEETING

Water Fund – past due balances and shut off policy

ANNOUNCEMENTS

Discussion held about the options for added security for the front office windows.

ADJOURN

Clerk Makedonsky motioned to adjourn the meeting; supported by Trustee Guerin. Supervisor Hoeksema declared the meeting adjourned at 10:01pm.

Respectfully submitted by:

Liz Makedonsky, Clerk