

**IMLAY TOWNSHIP BOARD
WORK SESSION MEETING MINUTES
May 3, 2017 - 7:30PM**

ATTENDANCE

Members Present: Supervisor Steve Hoeksema, Clerk Liz Makedonsky, Trustee Carla Jepsen, Trustee Michael Guerin

Members Absent: Treasurer Melanie Priehs

Others Present: None

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order at 7:30pm after a roll call established a quorum was present.

APPROVAL OF AGENDA

Clerk Makedonsky moved to approve the agenda as amended to include *Action Item 8. Planning Commission Name Plaques*; supported by Trustee Jepsen. **Motion carried.**

CITIZENS' COMMENTS

None

ACTION ITEMS

1. Resolution to Correct Park Grant – Clerk Makedonsky updated on the Park Grant and the discrepancy between total amount requested on the grant application and the amount on the resolution. Rowe has updated the application to reflect the correct amount. No action to be taken by the Township Board.

2. Cemetery Committee - Trustee Jepsen presented some cemetery policies to the Board. Thorough discussion held. Clerk Makedonsky will advertise on Facebook, on the website, and in the newspaper for openings on the committee and requests for Committee Candidate Applications.

Treasurer Priehs arrived at 7:52pm.

3. Cemetery PortaPotty – With most of the cemetery work being performed by contactors, there are no full-time employees working in the cemetery. There is no longer a need to have a porta-potty in the cemetery. Clerk Makedonsky moved to remove the porta-potty from the cemetery; supported by Treasurer Priehs. **Motion carried.**

4. Splash Pad Opening – The process to open the splash pad has begun with meeting with the health department, contacting the well-driller to have the well hooked back up, bleaching the well, and water testing. The goal date of opening as of this time is Memorial Day Weekend – May 26, 2017.

5. Park Committee Resignation – Supervisor Hoeksema announced that Mr. Richard Wilson has resigned from the park committee due to him moving out of the Township during the summer. Clerk Makedonsky will advertise on Facebook, on the website, and in the newspaper for openings on the committee and requests for Committee Candidate Applications. Clerk Makedonsky moved to accept Mr. Wilson's resignation; supported by Trustee Guerin. **Motion carried.**

6. **Planner** – Supervisor Hoeksema updated the Board on changes in the planning department, most specifically the resignation of Jason Bibby from Giffels Webster. The future of the Township Planner was discussed.
7. **Park Manager** – Supervisor Hoeksema recommended hiring Larry Lloyd as the Park Manager for the months of May through October at a rate of \$125 per month. Treasurer Priehs moved to support Supervisor Hoeksema’s recommendation to hire Larry Lloyd as Park Manager for the months of May through October at a rate of \$125 per month; supported by Trustee Jepsen. **Motion carried.**
8. **Planning Commission Name Plaques** – The Planning Commission has requested name plates for the meeting table. Treasurer Priehs moved to order name plaques for the Planning Commission; supported by Trustee Guerin. **Motion carried.** Clerk Makedonsky will order the name plaques.

AGENDA ITEMS FOR NEXT MEETING

None

ANNOUNCEMENTS

It’s time to think about the Summer Newsletter. Clerk Makedonsky and Treasurer Priehs will work together to get the template ready for the publication. Treasurer Priehs also mentioned a new process of sending out tax bills that she will present in more detail at the Regular Board Meeting on May 17, 2017.

ADJOURN

Supervisor Hoeksema declared the meeting adjourned at 9:08pm.

Respectfully submitted by:

Liz Makedonsky, Clerk