

**IMLAY TOWNSHIP BOARD  
REGULAR MEETING MINUTES  
October 18th, 2017- 7:30 PM**

**ATTENDANCE-**

**Roll Call-** Supervisor Hoeksema declared a quorum present.

**Present-** Supervisor Hoeksema, Clerk Makedonsky, Treasurer Priehs, Trustee Guerin, Trustee Jepsen.

**Absent-** None

**Others Present-** Recording Secretary Melanie Ross, Attorney Gildner, and members of the public.

**CALL MEETING TO ORDER**

Supervisor Hoeksema called the meeting to order with the Pledge of Allegiance and prayer at 7:30 pm.

**APPROVAL OF AGENDA**

Supervisor Hoeksema added items F- Water Ordinance and G- Municipal Civil Infraction Fines, Clerk Makedonsky added item H- Clerk's Computer. Clerk Makedonsky moved to approve the agenda as presented; seconded by Trustee Jepsen; **motion carried.**

**APPROVAL OF MINUTES**

Trustee Guerin moved to approve the Minutes of the September 20th, 2017 Regular Board Meeting as presented; seconded by Treasurer Priehs; **motion carried.** Clerk Makedonsky moved to approve the Minutes of the October 4th, 2017 Work Session Meeting; seconded by Treasurer Priehs; **motion carried.**

**CITIZEN'S COMMENTS**

- A. Allen Rosenbalm inquired about the pickleball court that is planned to be built.
- B. Stu Cameron addressed Imlay City Schools sinking-fund millage proposal.
- C. Kip Reaves inquired about tax raises and landscaping businesses operating in residential areas.
- D. Ronald Ross inquired about landscaping businesses operating in residential areas of the Township and blight issues in his neighborhood.

**ACTION ITEMS**

- A. **Transfer Money to Water Fund-** Clerk Makedonsky made a motion to create a line item under the Water Fund department in the General Fund Budget and to

transfer funds in the amount of \$7,500 for Water Fund Utilities; seconded by Treasurer Priehs; **motion carried.**

- B. Panic Button-** Discussion was held about putting panic buttons in the Township hall.
- C. Clear Zoning Updates-** Discussion was held.
- D. KCI Winter tax bills-** Treasurer Priehs made a motion to use KCI's services in the winter tax season as this seems to be the most financially responsible way of printing and mailing tax bills; seconded by Clerk Makedonsky; **motion carried.**
- E. Envelopes-** Clerk Makedonsky made a motion to purchase three boxes of windowed envelopes; seconded by Treasurer Priehs; **motion carried.**
- F. Water Ordinance-** Discussion was held regarding the wording of the water service ordinance draft. Mr. Gildner will update the ordinance/policy.
- G. Municipal Civil Infractions-** Discussion was held about the Municipal Civil Infraction Fees the Board approved in October of 2016. Clerk Makedonsky will forward a copy of those approved minutes to Mr. Gildner.
- H. Clerk's Computer-** Clerk Makedonsky made a motion to purchase a new computer in the amount of \$1,500, for the computer, accessories, and setup fees. This will be purchased from the Office Supplies line item of the General Fund budget, seconded by Treasurer Priehs; **motion carried**

#### **OPERATIONAL MONITORING**

- A. Treasurer's Report-** Clerk Makedonsky made a motion to approve the Treasurer's Report as presented; Trustee Jepsen seconded; **motion carried.**
- B. Assessor's Report-** None.
- C. Planning Commission Report-** None.
- D. Park Committee Report-** None.
- E. Cemetery Report-** None.
- F. Attorney's Report-** None.
- G. Safety Report-** None.

#### **BILLS TO BE PAID**

*Bills to be Paid-* Clerk Makedonsky moved to approve the Bills to be Paid as presented; seconded by Trustee Jepsen; **motion carried.**

*Checks Preapproved and Written-* Clerk Makedonsky moved to approve the Checks Written as presented; seconded by Treasurer Priehs; **motion carried.**

<b>General Fund</b>	<b>\$26,011.22</b>	<b>OEF/MP</b>	<b>\$0.00</b>
<b>General Fund Payroll</b>	<b>\$8,956.29</b>	<b>Perpetual Care</b>	<b>\$0.00</b>
Check #11960-11999, 2 EFTPS			
<b>Cemetery Fund</b>	<b>\$4,481.02</b>		
<b>Cemetery Fund Payroll</b>	<b>\$1,076.50</b>	<b>Trust &amp; Agency</b>	<b>\$0.00</b>
Check #4543-4549, 2 EFTPS		<b>Water Fund</b>	<b>\$32.26</b>
<b>Permit Fund</b>	<b>\$2,180.00</b>	Check #1135	
<b>Permit Fund Payroll</b>	<b>\$2,124.29</b>		
Check #1235-1238, 2 EFTPS		<b>TOTAL</b>	<b>\$44,861.58</b>

**ADJOURNMENT**

Clerk Makedonsky moved to adjourn the meeting adjourned at 8:42 pm; seconded by Trustee Guerin; **motion carried.**

**RESPECTFULLY SUBMITTED**

\_\_\_\_\_  
Liz Makedonsky, Clerk

\_\_\_\_\_  
Steve Hoeksema, Supervisor

\_\_\_\_\_  
Melanie Ross, Recording Secretary