

**IMLAY TOWNSHIP BOARD
REGULAR MEETING MINUTES
July 19th, 2017- 7:30 PM**

ATTENDANCE

Members Present: Supervisor Hoeksema, Clerk Makedonsky, Treasurer Priehs, Trustee Jepsen, Trustee Guerin (arrived at 7:33pm)

Absent: None

Roll Call- Supervisor Hoeksema declared a quorum present.

Others Present- Members of the public.

CALL MEETING TO ORDER

Supervisor Hoeksema called the meeting to order with the Pledge of Allegiance and prayer at 7:31pm.

APPROVAL OF AGENDA

Clerk Makedonsky requested the removal of action item E – Clerk Computer. Treasurer Priehs moved to approve the agenda as amended; seconded by Trustee Jepsen; **motion carried.**

APPROVAL OF MINUTES

Treasurer Priehs moved to approve the Minutes of the June 21st, 2017 Regular Board Meeting as corrected; seconded by Trustee Jepsen; **motion carried.** Treasurer Priehs moved to approve the Minutes of the July 10th, 2017 Special Board Meeting; seconded by Trustee Jepsen; **motion carried.**

CITIZEN'S COMMENTS

- A. Allen Rosenbalm commended the Board for their action toward bettering the environment.
- B. Kip Reaves expressed his concern of having a landscaping business next door to his property in a residentially zoned area. Supervisor Hoeksema addressed the information the landscape business owner claimed to have received from the Township regarding what he was allowed to have as a landscape business. Mr. Reaves also questioned the usage of OEFMP funds, received through tax millages, to fight landscape businesses operating in non-business districts. Mr. Reaves further expressed his dissatisfaction of the recycling bin being full when he has tried to drop his recycling off. Members of the Township Board commented on this concern.

ACTION ITEMS

- A. **Open Bids for Shrub Removal-** Supervisor Hoeksema opened two bids for the removal of shrubs in the cemetery. Discussion was held once both bids had been read. Treasurer Priehs made the motion to hire Schutz's Tree Farm to remove all shrubs taller than 6 feet, treat the shrub stump, and trim the remaining shrubs for a total of \$10,050.00; support by Trustee Guerin. **Motion carried.**

- B. Fairgrounds Road Grant Update** – Supervisor Hoeksema updated the Board on the current status of the Scrap Tire Grant. Currently, all documents have been submitted to the grantor. Supervisor Hoeksema also explained the resurfacing process that he discussed with representatives from ROWE and the Lapeer County Road Commission. The project will be out for bids with the LCRC bidding process for 2018 projects.
- C. Cemetery** – Supervisor Hoeksema presented the Board with the current Cemetery Rules and Regulations. Discussion was held regarding changes. Supervisor Hoeksema would like a newly formed committee (Cemetery Advisory Committee) to further evaluate the rules and update them. Supervisor Hoeksema recommended appointing the following community members to the Cemetery Advisory Committee:
Carla Jepsen – Board Representative and Chairperson, Thomas Whitkopf, Rod Warner, Lori Hall, Debra Burns, Cemetery Sexton John Parnicky should also be invited to the meetings.
Clerk Makedonsky moved to approve the appointments as recommended by Supervisor Hoeksema; supported by Trustee Guerin. **Motion carried.**
In the bid from Schutz’s Tree Farm, prices for additional work at the cemetery were received, including moving excess dirt piled in the roadway at a fee of \$1200. Clerk Makedonsky made a motion to hire Schutz’s tree farm to remove the excess dirt in the roadway for \$1200; supported by Trustee Jepsen. **Motion carried.**
- D. Splash Pad Water Tests** – Water test results have not yet been received by the time of the meeting. Two tests were sent in and both should be received by the weekend.
- ~~**E. Clerk Computer**~~
- F. Appointments to ZBA** – Supervisor Hoeksema made the following appointment recommendations for the Zoning Board of Appeals:
a. Mike Hunter – Term to end 03/2019
b. Travis Priehs – Term to end 03/2020
c. Steve Hoeksema – Board Representative – Term to end 11/2020
Clerk Makedonsky moved to confirm Supervisor Hoeksema’s appointment recommendation; supported by Trustee Jepsen. **Motion carried.**
- G. Insurance Policy Review** – Clerk Makedonsky presented the 2017-2018 Coverage and Premiums Summary from EMC Insurance Company. Trustee Jepsen made a motion to continue insurance coverage with Ted Hartleb Agency/EMC Insurance Company for a cost of \$9,549; supported by Treasurer Priehs. **Motion carried.**

OPERATIONAL MONITORING

- A. Treasurer’s Report-** Clerk Makedonsky made a motion to approve the Treasurer’s Report as presented; Trustee Jepsen seconded; **motion carried.**
- B. Assessor’s Report-** Board of Review was held Tuesday, July 18, 2017 and it went well.
- C. Planning Commission Report-** None
- D. Park Committee Report-** Clerk Makedonsky reported that we are still waiting on information about the grant applied for and that the park is still being used, even without an operational splash pad at this time.
- E. Cemetery Report-** Thorough discussion held during Action Item C.

F. Attorney's Report- None. Clerk Makedonsky informed Attorney Gildner about the November election scheduled for Imlay Township and discussed creating language for a renewal/increase of a fire protection millage.

G. Safety Report- Treasurer Priehs presented the safety report.

BILLS TO BE PAID

Bills to be Paid- Clerk Makedonsky moved to approve the Bills to be Paid as presented in the amount of \$877.35; seconded by Treasurer Priehs; **motion carried.**

Checks Preapproved and Written- Clerk Makedonsky moved to approve the Checks Written as presented; seconded by Trustee Jepsen; **motion carried.**

General Fund	\$13,177.73	OEF/MP	\$0.00
General Fund Payroll	\$9,383.14	Perpetual Care	\$0.00
Check #11835-11868, 2 EFTPS			
Cemetery Fund	\$3,068.51		
Cemetery Fund Payroll	\$1,076.50	Trust & Agency	\$0.00
Check #4516-4527, 2 EFTPS		Water Fund	\$435.50
Permit Fund	\$5,972.52	Check #1129-1130	
Permit Fund Payroll	\$2,577.39		
Check #1209-1223, 2 EFTPS		TOTAL	\$35,691.29

ADJOURNMENT

Clerk Makedonsky moved to adjourn the meeting adjourned at 8:37 pm; seconded by Trustee Guerin; **motion carried.**

RESPECTFULLY SUBMITTED

Liz Makedonsky, Clerk

Steve Hoeksema, Supervisor